



TFORMer Designer

Label and Report Printing

Version 5.1

Tutorial - First Steps

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3 Introduction

Many thanks for your interest in **TFORMer Designer**!

This document provides a quick introduction of **TFORMer Designer**. It concentrates on the following topics:

- Printing ready-to-use industry templates
Chapter 4 demonstrates how to print a VDA-4902 industry label.
- Generating serial letters
Chapter 5 provides a quick introduction for creating letter-style documents.
- Tool for simple and fast printing
Chapter 6 describes how to use **TFORMer QuickPrint** – a tool for printing layouts instantly.
- Printing bar code labels
Chapter 7 is a step-by-step guide for creating bar code labels.

► For a detailed description of the possibilities offered by **TFORMer** please refer to the additional documentation.

4 Print Ready-to-Use Industry Templates

TFORMer is shipped with a large number of predefined industry compliant document templates. This chapter demonstrates how to print VDA-4902 industry forms (VDA is an abbreviation for „Vereinigung Deutscher Automobilzulieferer“ and is a common standard in the Automotive Industry).

4.1 Start TFORMer

Start **TFORMer Designer** using the start-menu of Microsoft® Windows®: *Start ► All Programs ► TEC-IT TFORMer 5.1 ► TFORMer Designer 5.1.*

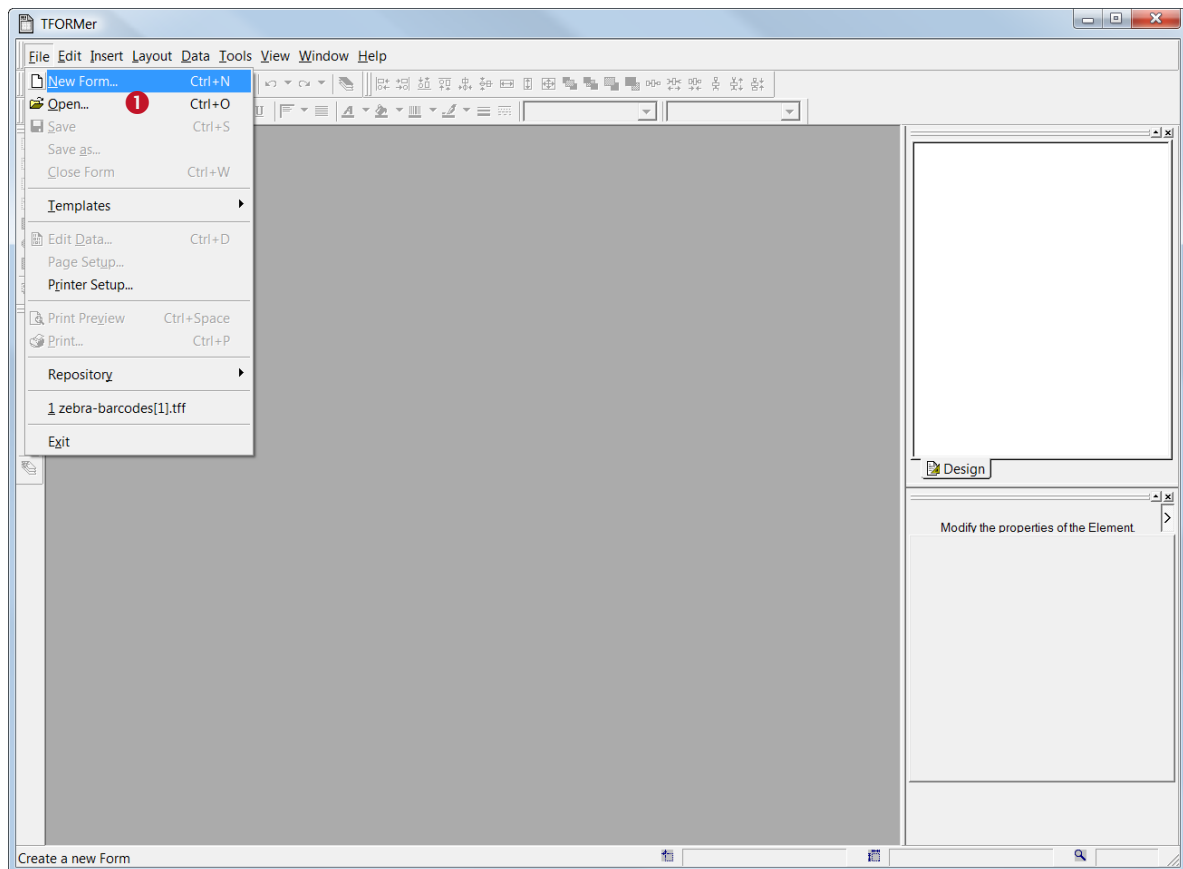


Figure 1: File – New Form...

4.2 Choose a Form Template

In order to create a new form press *Ctrl+N* or use the menu: *File ► New Form....* (1).

In the upcoming dialog you can choose between creating a new report, a new label or using one of the ready-to-use layouts.

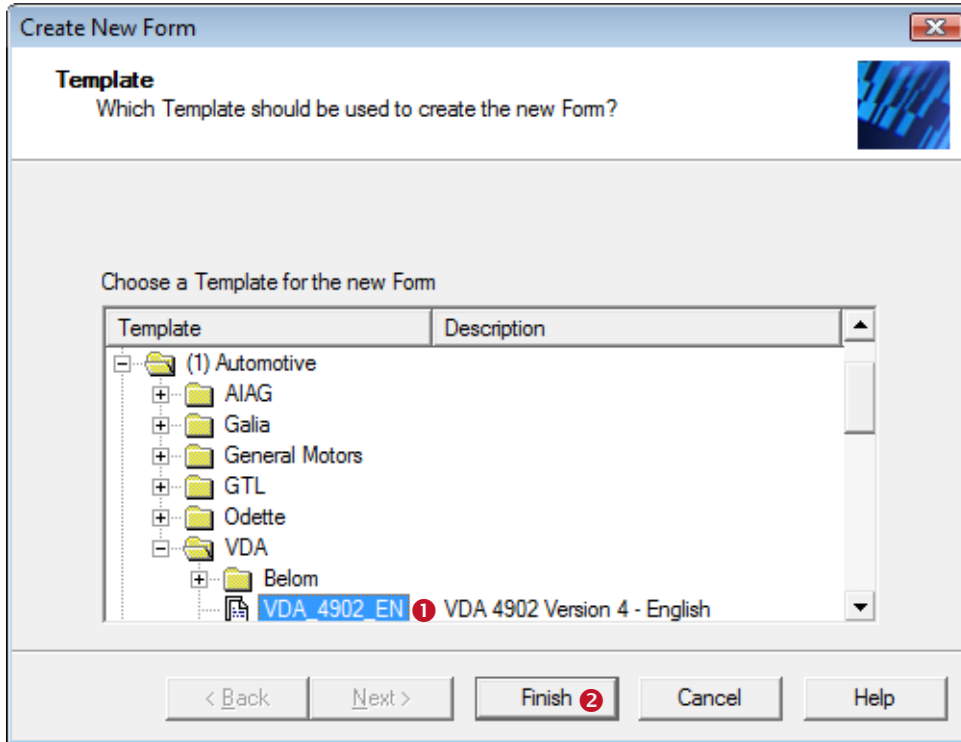


Figure 2: Create New Form – Template Selection

Select the ready-to-use template **VDA_4902_EN** (❶) in group *Automotive/VDA* and click **Finish** (❷).

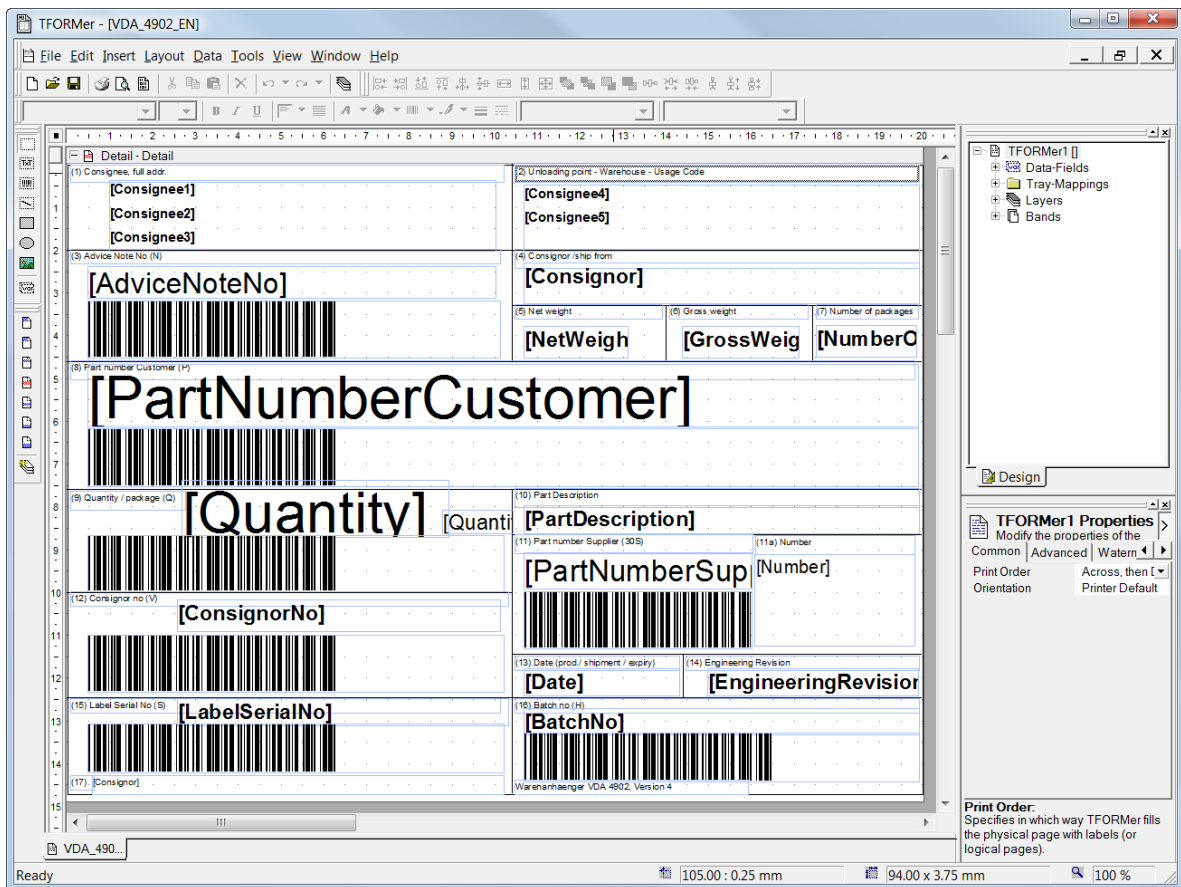


Figure 3: Design View

TFORMer Designer now displays the layout of the VDA-4902 form in design view:

If required adapt the form to your requirements. Variable fields in the layout (e.g. the customer specific part number) are provided via data-fields (e.g. *PartNumberCustomer*).

- ▶ Data-fields are place-holders for dynamic data.
- ▶ Dynamic data is usually provided by external applications, data-sources or by the user.
- ▶ Do not edit data-fields directly in the layout. The content of data-fields can be changed as described below.

4.3 Edit Data

Open the dialog *Edit Data* (Press **Ctrl+D** or use the menu: **File ▶ Edit Data...**).

4.3.1 Select the Data-Source

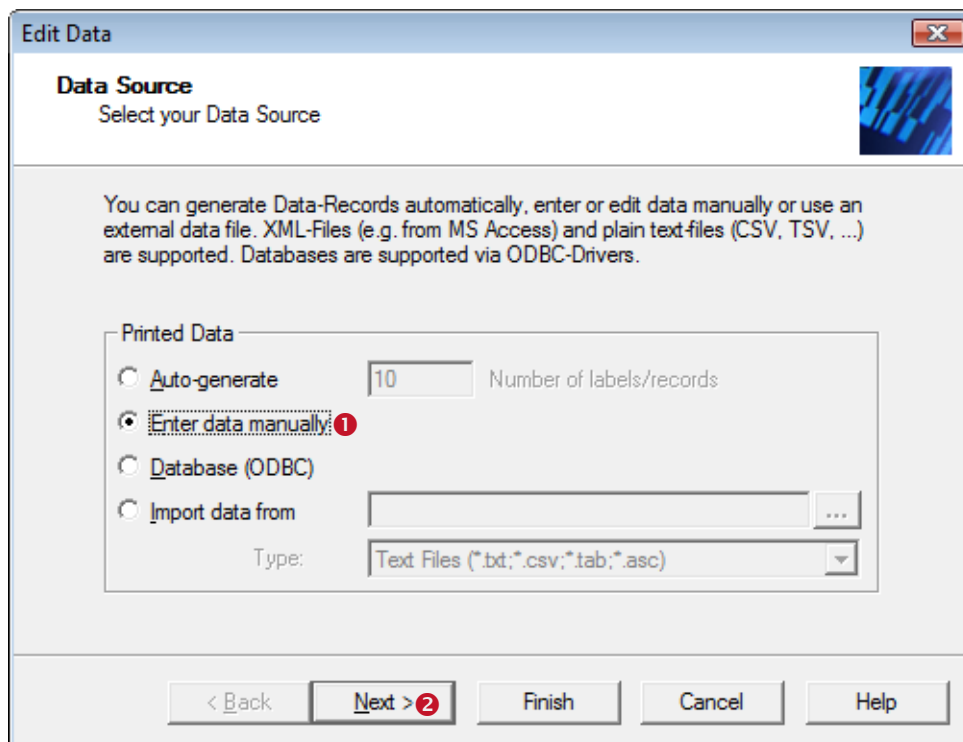


Figure 4: Edit Data and Select Data-Source

TFORMer Designer offers multiple ways to provide the dynamic data used in the form layout:

- ▶ Dynamic data used for data-fields may be generated automatically (for test purposes) or it may be imported from external data-sources. Besides this the user can enter the input data manually.

In this example we assume that data should be entered manually (❶). Just click **Next** (❷).

4.3.2 Edit Data Manually

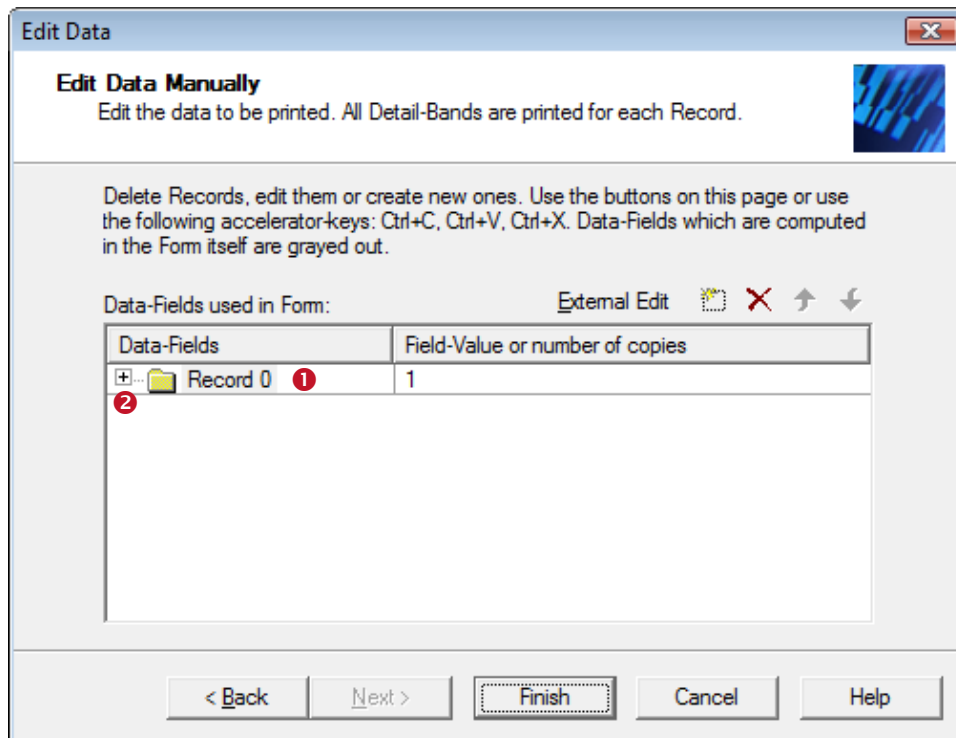


Figure 5: Edit Data Manually

In ❶ a so-called “record” is displayed. Per record one VDA-4902 form is printed. The dynamic data used in the form layout is contained in this record.

- **TFORMer** generates one VDA-4902 form per record. Or more exactly: For each record all detail bands of the form layout are printed.

Open the record by clicking the  symbol (❷).

4.3.3 Enter Data-Field Values

Edit Data Manually
Edit the data to be printed. All Detail-Bands are printed for each Record.

Delete Records, edit them or create new ones. Use the buttons on this page or use the following accelerator-keys: Ctrl+C, Ctrl+V, Ctrl+X. Data-Fields which are computed in the Form itself are grayed out.

Data-Fields used in Form: External Edit

Data-Fields	Field-Value or number of copies
Record 0	1
AdviceNoteNo	808916
BatchNo	1481781001
Consignee1	BAYERISCHE MOTORENWERKE AG
Consignee2	
Consignee3	D-80000 MUENCHEN 40
Consignee4	M PREAMESSER GMBH & CO KG SPEDITI...
Consignee5	ECHING B. MUENCHEN

< Back Next > Finish Cancel Help

Figure 6: Enter or Change Data-Field Values

Once the record was opened you have the possibility to enter values for data-fields in the right column ①.


If you need to enter data for another label, just click **New Record** (③) and complete the values for the data-fields. The printing order of the labels is determined by the order of records. If required change this order with the buttons **Move Record Up** or **Move Record Down** (④).

Click **Finish** (②) after all data-fields show the correct entries.

4.4 Preview or Print the Form

- ▶ **TFORMer** uses the term „Printing“ when generating output of any kind.
- ▶ In addition to direct printing to printers **TFORMer** is also able to generate HTML, Images, PostScript®, ZPL-II code (for ZEBRA® printers) and even PDF output – without the need for additional software like a PDF-printer.

Open the dialog *Form Print* (Press **Ctrl+P** or use the menu: **File ▶ Print...**).



The 'Form Print' dialog box is shown with the following settings:

- Device:**
 - Output to:** Printer (marked with 1)
 - Printer:** HP LaserJet 4050 Series PCL 5 (marked with 2)
- Pages:**
 - All** (selected)
 - From:** [] **to:** []
 - Pages:** []
- Copies:**
 - Copies:** 1 (marked with 4)
- Data:**
 - Filter:** []
 - Edit Data ...**
- Advanced Settings:**
 - Tray-Mapping:** _Default_
 - Start Row:** 0
 - Print:** All pages
 - Start Column:** 0
- Open output file automatically** (checked)
- OK** (marked with 3) and **Cancel**

Figure 7: Print Form

Select the required output format in ❶ (e.g. *Printer*). In ❷ choose the appropriate output device (e.g. an available printer on your system).

When clicking **OK** (❸) printing is started with the data as entered above. If multiple identical copies are required adjust the value of *Copies* in ❹.

5 Print Serial Letters

This chapter demonstrates how to use **TFORMer** for creating and printing a serial letter.

5.1 Your Requirements

Let us assume that this serial letter announces a new store of your company and will be sent to existing customers. Customer specific data (like customer number, name, and address) is stored in a Microsoft Excel table.

5.1.1 Serial Letter Layout

The serial letter is divided into three logical areas, each marked with a red frame and a red circle number:

- Page Header (1):** Contains a bouquet of flowers and the company address: Flower Power, 123 Main Street, Nowhere, PA, 12334.
- Detail Area (2):** Contains customer-specific information. It starts with the customer's name and address (Mr. Jephon Stobs, Main Street 6, 12334 Nowhere) and the customer number (HS12346). It then includes a salutation (Dear Mr. Jephon Stobs,) and a date (18.05.2006). The main body of the letter follows, announcing a new location and offering a special gift. It also mentions worldwide flowers-by-wire service and lists accepted credit cards.
- Page Footer (3):** Contains a greeting (Cordially, Martin Myers), a signature, a coupon for \$5,-, and a barcode with the customer number (HS12346) and a valid until date (12/31/2006).

Figure 8: Sample of a Serial Letter

The serial letter is divided into three logical areas. These areas are marked with red frames in the figure above:

- **Page Header**
The page header in this example contains only static data and is identical for all letters.
- **Detail Band**
The detail band is used for the body of the letter. It contains some customer specific fields like the salutation or the address of the customer (1). In addition the current date will be printed automatically (2).
- **Page Footer**
Beside static data like the greeting formula, an image for the signature and a bar code with the encoded customer number (3) is shown.

This conceptual partitioning of the letter is not a must – there are also other possible solutions: You might as well use one detail band which contains *all* the required elements. In such a case no page header and no page footer are required.

- ▶ **TFORMer** supports different types of printing areas: also called bands. Bands divide a form layout into logical areas. Depending on the type of the band **TFORMer** maintains its occurrence and position in the output automatically. E.g.: page footers are always printed at the bottom of a page.
- ▶ Beside detail bands, which are usually used to print the body of the document, **TFORMer** supports report headers and report footers, page headers and page footers, group headers and group footers.

5.1.2 Data to be used in the Serial Letter

Besides manual data input, **TFORMer** is able to import CSV files (comma separated values). In this example we assume that a work-sheet with customer specific data is maintained with Microsoft® Excel®. Microsoft Excel is able to export data as CSV files.

The following data-fields are available in the CSV file:

Column Name in the CSV file	Description
Address	Street/Number
City	City
CustNr	Customer Number
DateValid	Valid until date
Name	First and last name of the customer
Salutation	Salutation (Mr., Mrs., ...)
Zip	ZIP-Code

Table 1: Column Names in the CSV File

Example of the CSV file used:

```
"Address","Salutation","City","CustNr","DateValid","Name","Zip"
"Main Street 6","Mr.","Nowhere","HS12346","12/31/2006","Jephen Stobs","12334"
"Side Street 7","Mrs.","Nowhere","HS654321","12/31/2006","Tus Nelda","12334"
"Some Street 5","Mr.","Nowhere","SO33423","12/31/2006","Silent Bob","12334"
"Down Street 1","Mr.","Nowhere","JM1234","12/31/2006","Je Me Hendrix","12334"
"Left Street 1","Mr.","Somewhere","GB1234","12/31/2006","Gill Bates","12334"
"Straight Street 1","Mr.","Elsewhere","LT4321","12/31/2006","Tinus Lor-Valds","12335"
```

- ▶ It is important that the first line of the CSV-file contains the column-names. These names are used by **TFORMer** to assign the values to the corresponding data-fields.

5.2 Create the Serial Letter

5.2.1 Start TFORMer

See 4.1 – Start TFORMer.

5.2.2 Create the Basic Layout

Create a new form. Therefore press **Ctrl+N** or use the menu: **File ▶ New Form...**

In the upcoming dialog you can choose between creating a new report, a new label or using one of the pre-designed layouts.

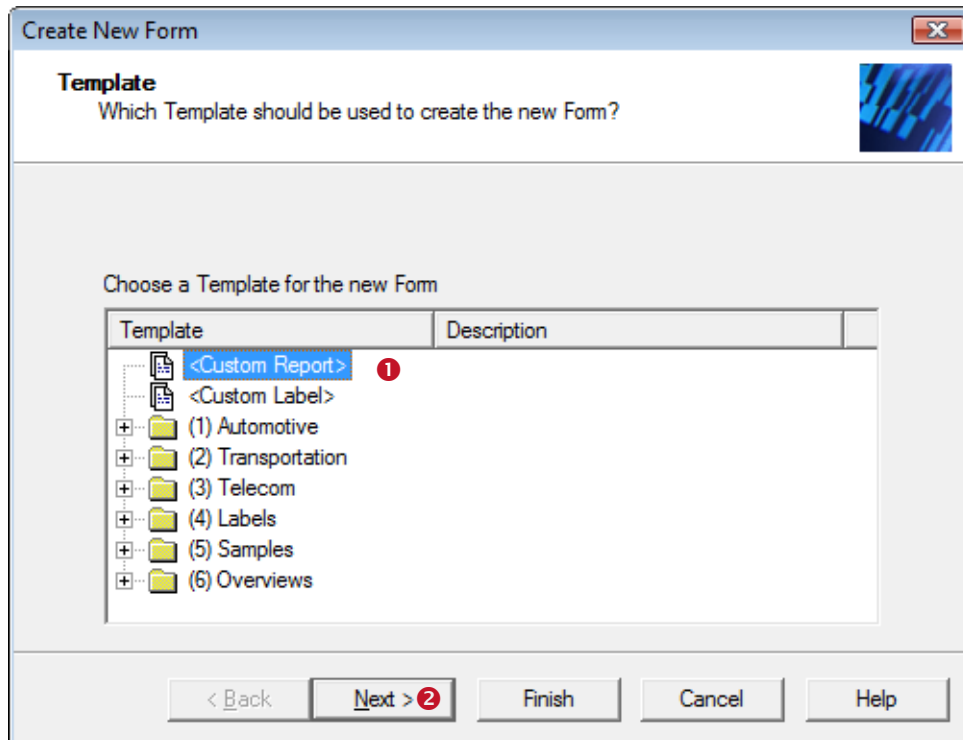


Figure 9: Create a New Report

The serial letter as outlined above is a report-style output, therefore choose *Custom Report* (1) and click *Next* (2).

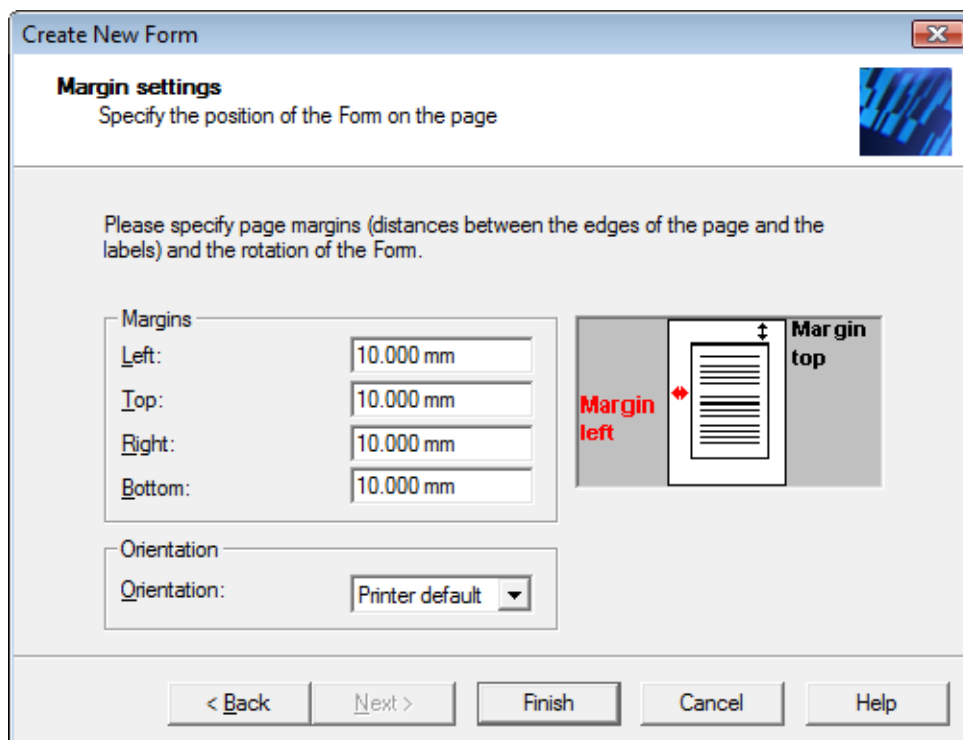


Figure 10: Adjust the Margins of the Report

Adjust the page margins as shown below and click *Finish*.

TForm Designer opens a standard report.

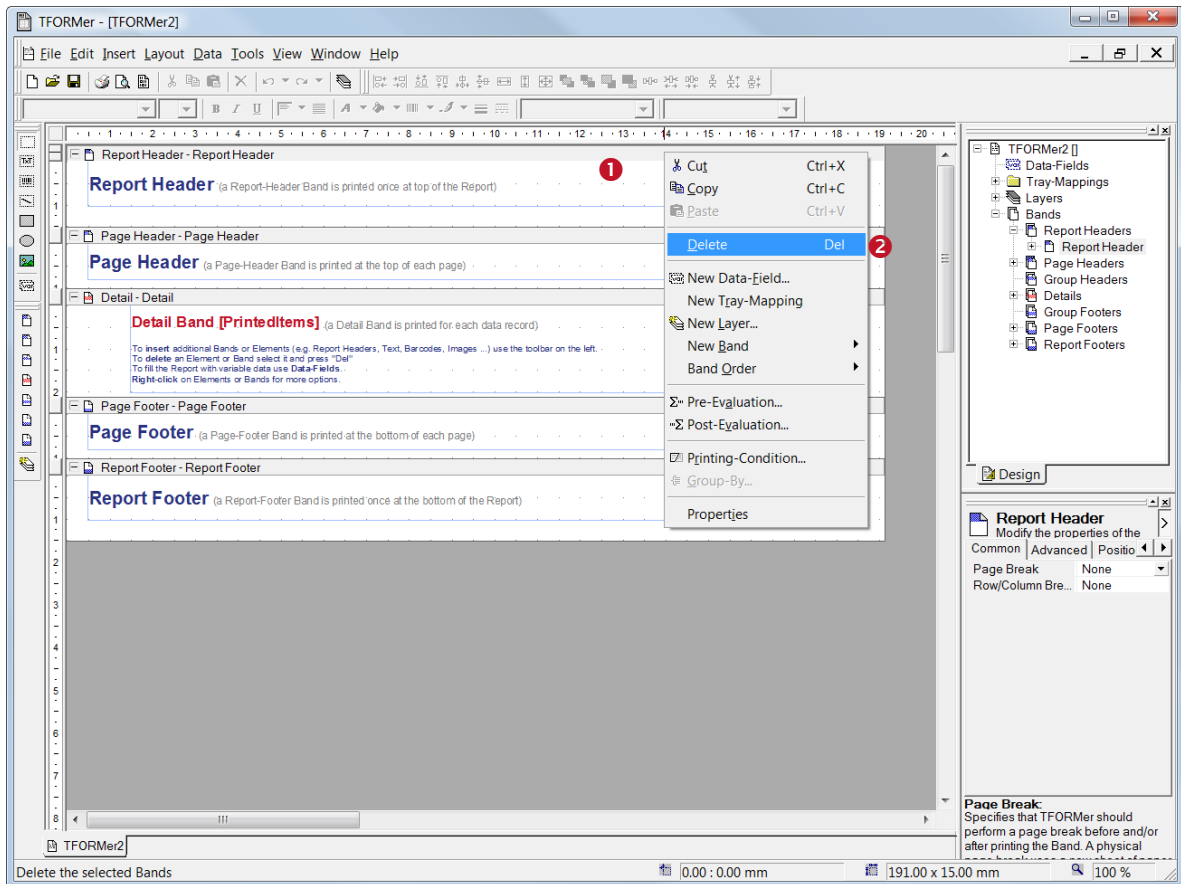


Figure 11: Standard Report

This report contains more printing areas (bands) than required. According to 5.1.1 we only need a Page Header, a Detail Band and a Page Footer.

Remove all unnecessary bands (report header and report footer) from this standard report. To do this right-click on the headline of the band (1) and choose **Delete** (2) in the pop-up menu.

Now delete all unwanted printing elements from the remaining bands by selecting them with the mouse and pressing the **Del** key.

After performing these steps **TFormer Designer** displays the following layout:

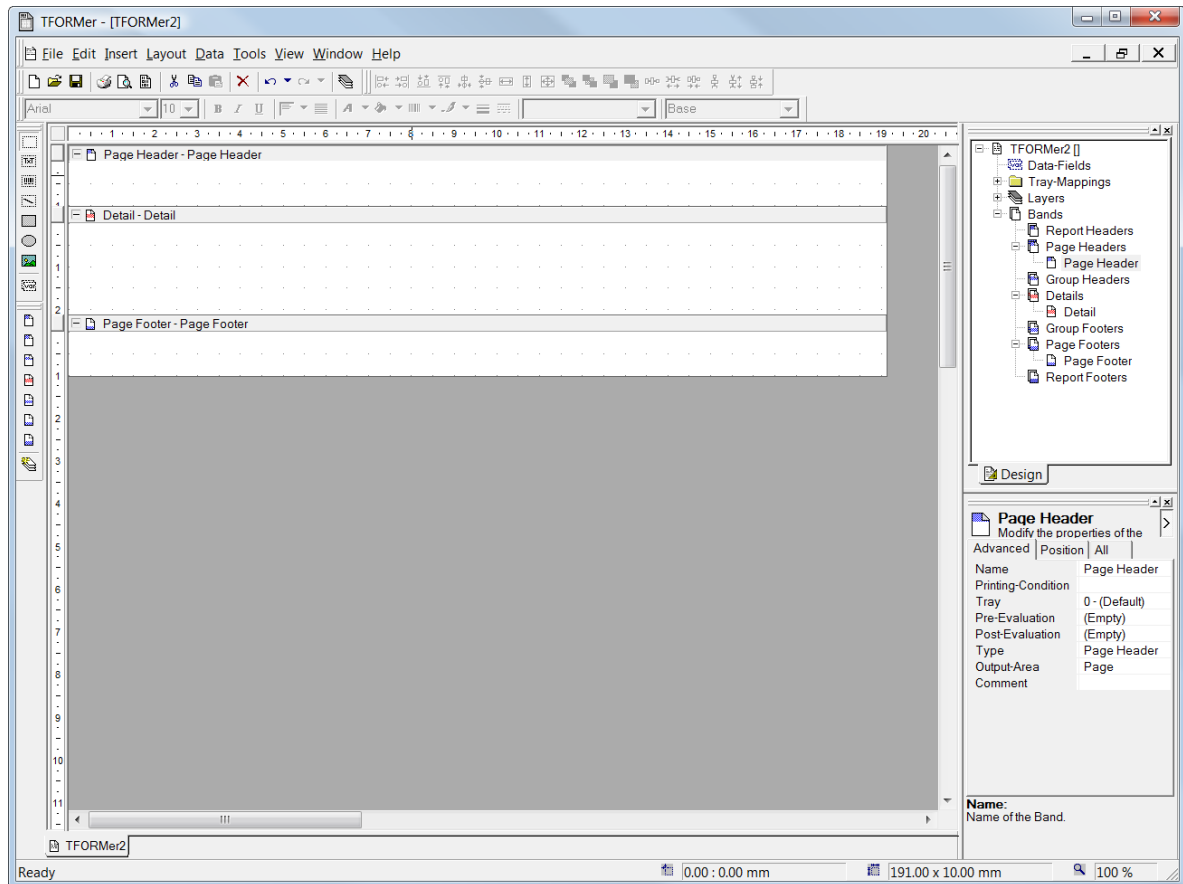


Figure 12: Empty Report for the Serial Letter

5.2.3 Define Data-Fields (Placeholders for Dynamic Data)

Before you continue with the design work, it is recommended to define all placeholders for dynamic data (like the name of the customer or the customer number) which are required in the serial letter. Such placeholders are named data-fields.

- ▶ A data-field is a placeholder for dynamic data. When printing a form layout **TFormer** updates the values of data-fields with the values provided by a data-source or by the user.
- ▶ A data-source is an external source for data-fields. In this example the data-source will be the CSV file mentioned in 5.1.2.
- ▶ A data-field may be used in form layouts in different ways: its content can be printed as text as bar code, as picture (filename for dynamic logos) and it can be used for computations and for controlling the output behavior.
- ▶ Data-fields must be defined before they can be used in a layout.

Data-field definitions may be created manually or automatically based on an existing data-source. In this example we assume the CSV file serving as data-source already exists. So automatic data-field definition is the recommended way: Open the *Edit Data* dialog by pressing **Ctrl+D** or use the menu **File ▶ Edit Data...** Then choose **Import data from** and select the CSV file containing the customer data (1) and click **Next** (2).

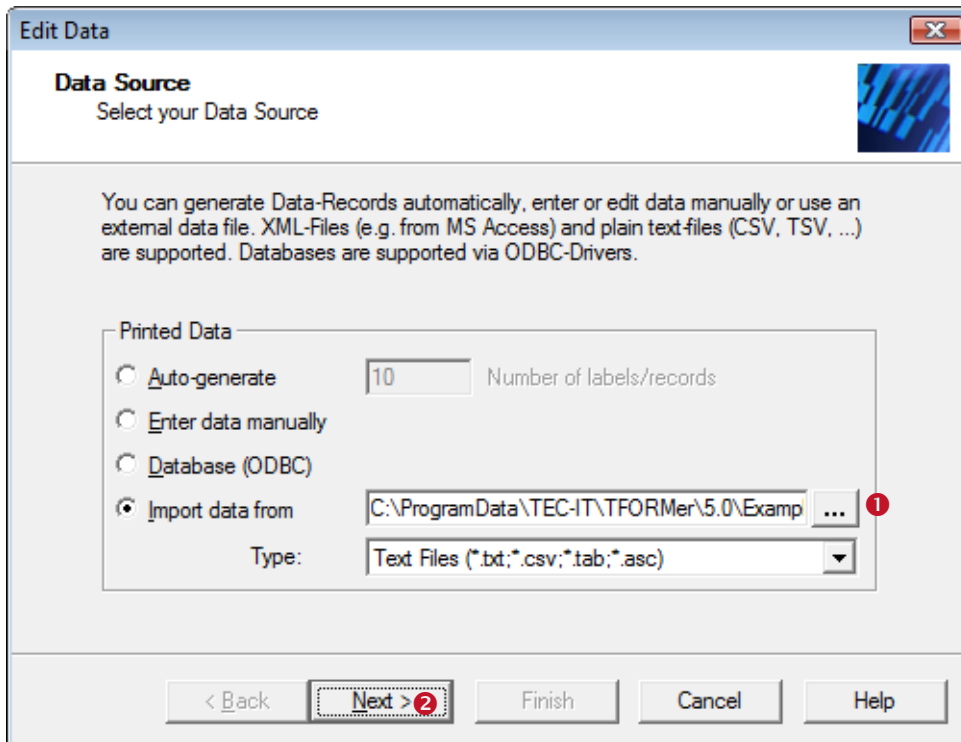


Figure 13: Data-Field Import from CSV File

The CSV-file used in this example is installed by the setup application under this location:

Windows Vista:

```
C:\ProgramData\TEC-IT\TFormer\5.1\Examples\Command  
Line\SerialLetterPDF\SerialLetterData.csv
```

Other Windows versions:

```
C:\Documents and Settings\All Users\Application Data\TEC-IT\TFormer\5.1\Examples\Command  
Line\SerialLetterPDF\SerialLetterData.csv
```

TFormer Designer now analyzes the specified data-source and shows a preview. Adjust the separator character for columns (in this example the comma ❶) and the text qualifier character (“ – ❷) to match your input file:

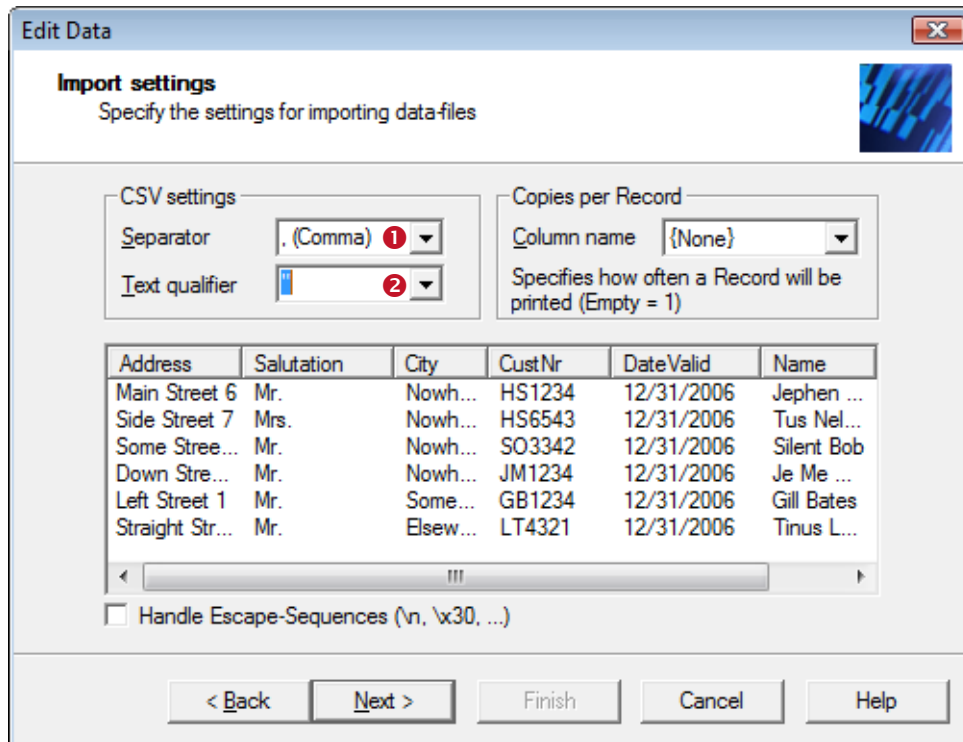


Figure 14: Data-Field Import – Preview

When clicking **Next** TFormMer Designer checks the input file for new data-fields:

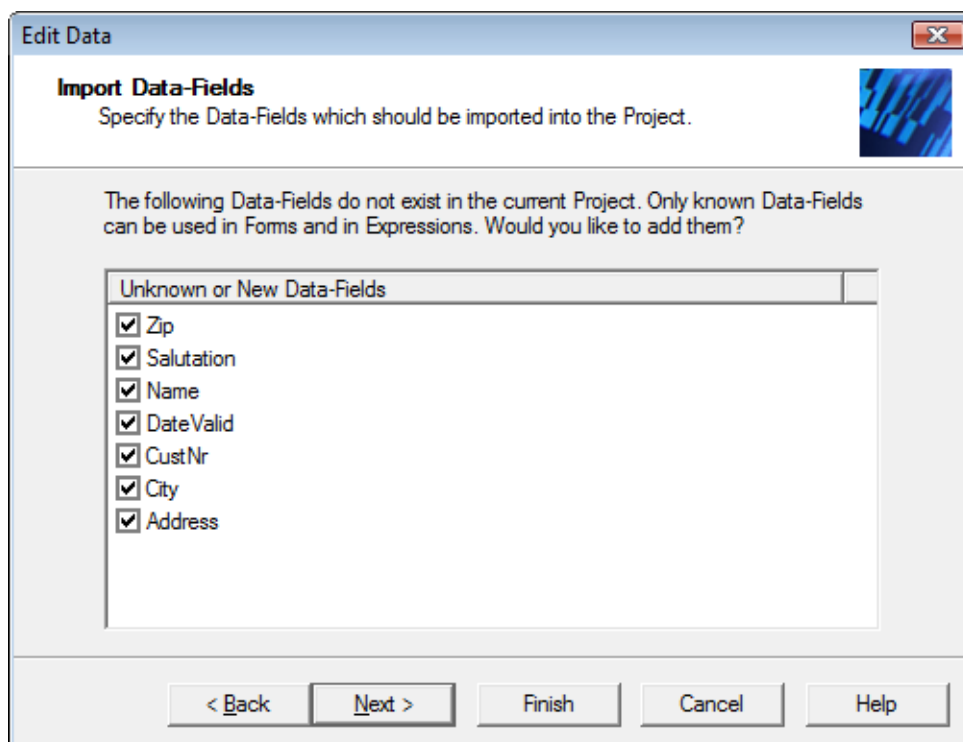


Figure 15: Data-Field Import – New Data-Fields

Clicking **Finish** imports all of the selected data-fields.

After importing, these data-fields may be used in the form layout. TFormMer Designer displays all data-field definitions in the design tree under the node **Data-Fields** (1).

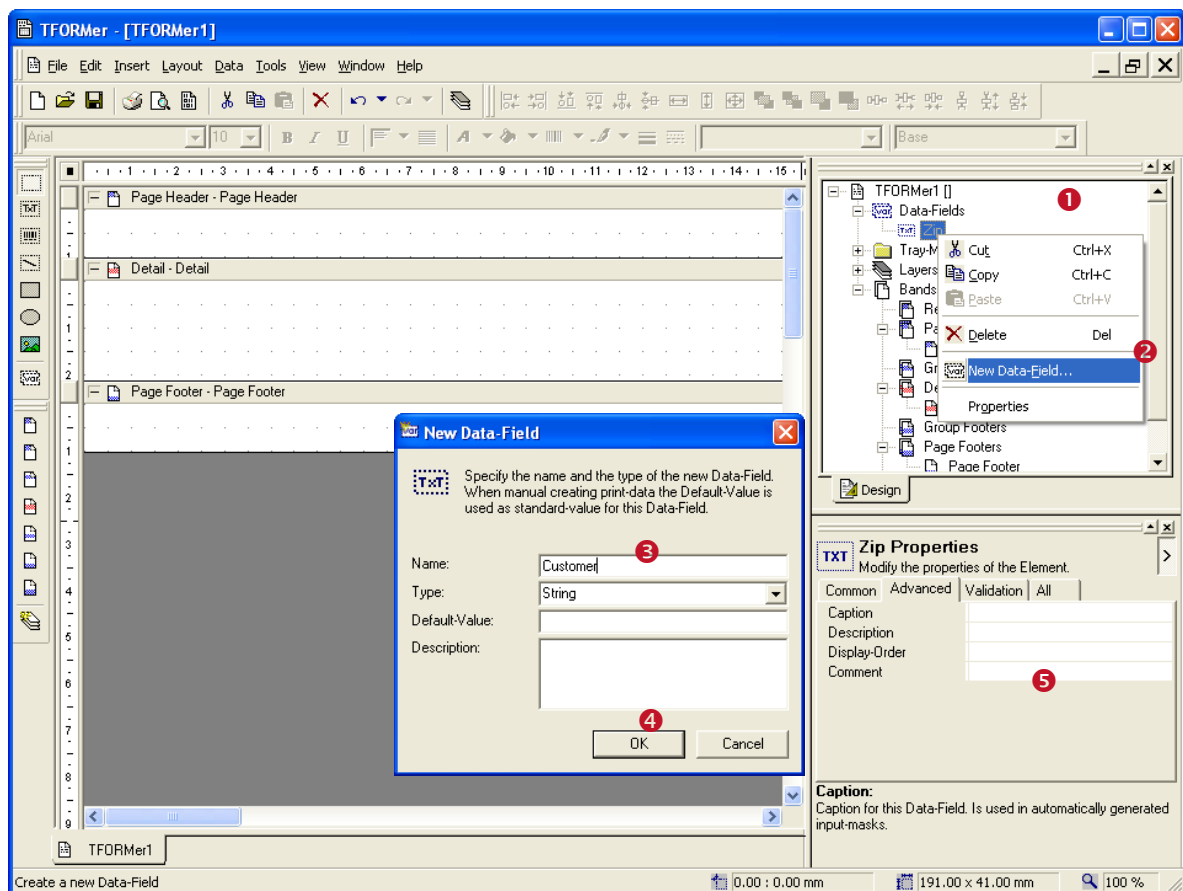


Figure 16: Data-Field Import – Imported Data-Fields

5.2.3.1 Note for defining data-fields manually

Right-click the node **Data-Fields** (1) or an existing data-field in the design tree. Select **New Data-Field** (2) in the pop-up menu. The **New Data-Field** dialog appears. In this dialog enter the name of the data-field (3) and confirm with **OK** (4).

- ▶ Take care to name the data-fields identical to the column names used in the data-source. Only when using identical names **TFormMer Designer** is able to assign the values of the data-fields correctly!
- ▶ **TFormMer** is able to provide standard values for data-fields. Such default values are especially useful for the layout development purposes. The default values used for generation of test-data can be defined in the **New Data-Field** dialog or in the property window (5).

5.2.4 Finish the Layout

For inserting the required elements into the layout select the element type in the toolbar (❶) and then click into the suitable area of the layout (❷). To change the properties of an element (e.g. color, font, bar code, ...) select it with the mouse and then use the property window (❸).

5.2.4.1 Insert Text Elements

For text elements **TFormMer Designer** opens a dialog which allows you to enter the content of the element (❹). You may mix static text with data-fields (like **Dear [Salutation] [Name],**). Data-fields are enclosed in square brackets **[]**.

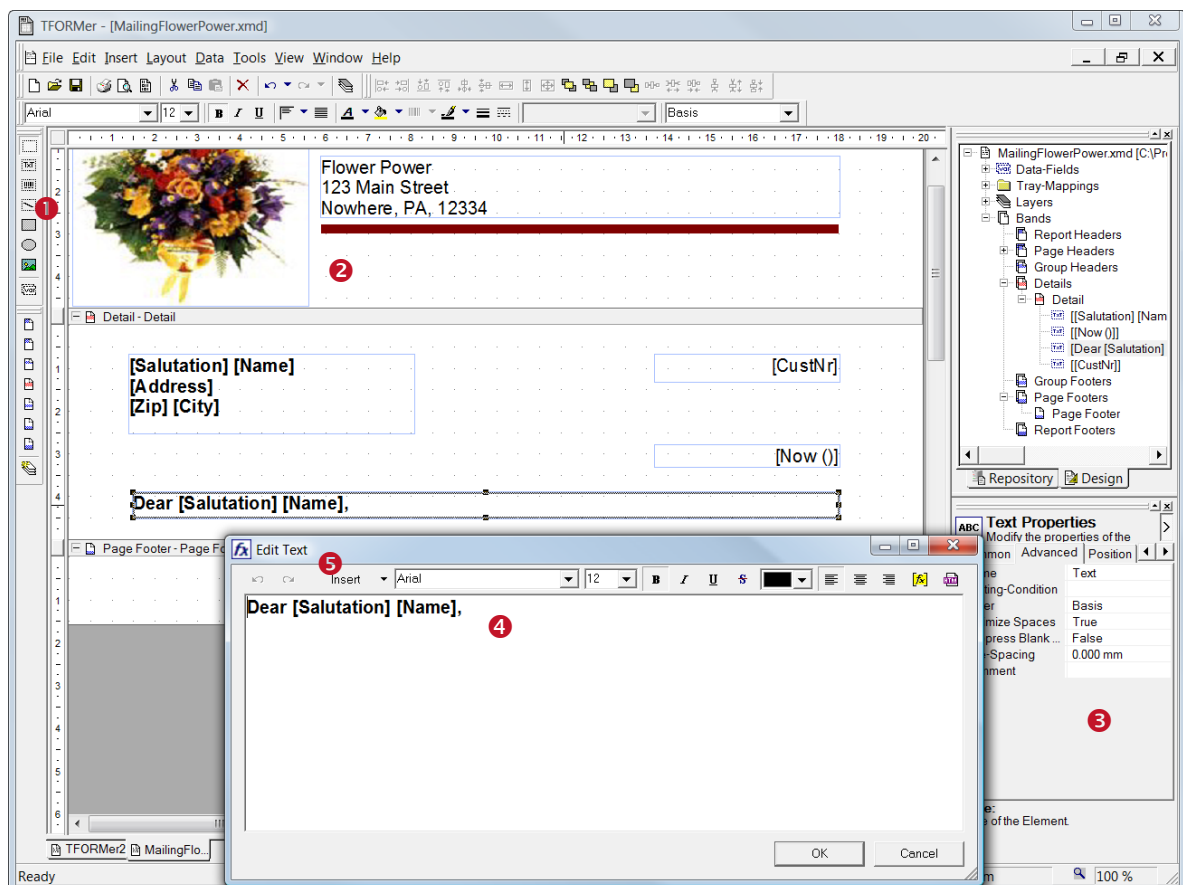


Figure 17: Serial Letter Design

Click on the button **Insert** (❺) to embed a data-field or an expression into your text. When inserting an expression the **Expression-Builder** appears:

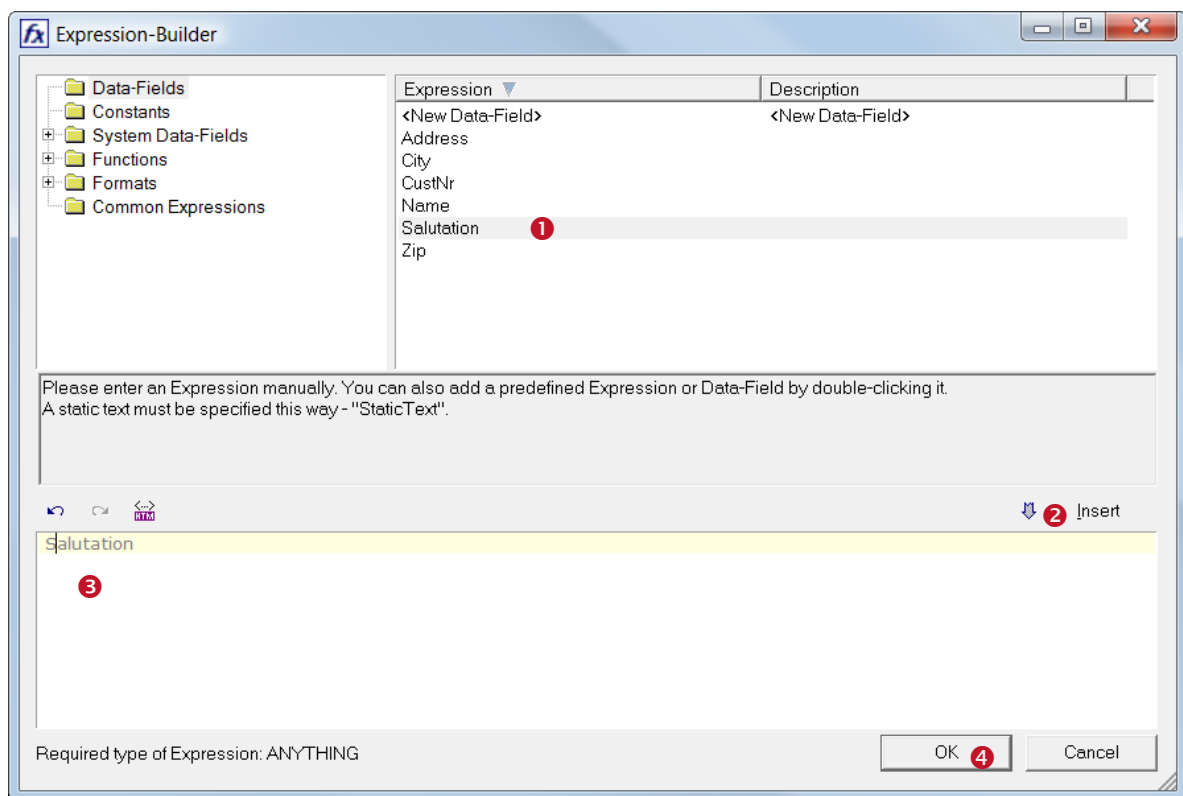


Figure 18: Expression-Builder

In ❶ select the data-field to be embedded in the text. Insert it into the expression (❸) by clicking ❷. Confirm the dialog with **OK** (❹).

5.2.4.2 Insert the Bar Code

To insert a bar code into your layout select the bar code tool (❶) and then click into the suitable area of the layout (❷). Because a bar code usually contains no static text, **TFORMer** will open the *Expression-Builder* (❸) directly. The properties of the bar code element (like the bar code type to be used or the rotation) can be changed in the property window (❹).

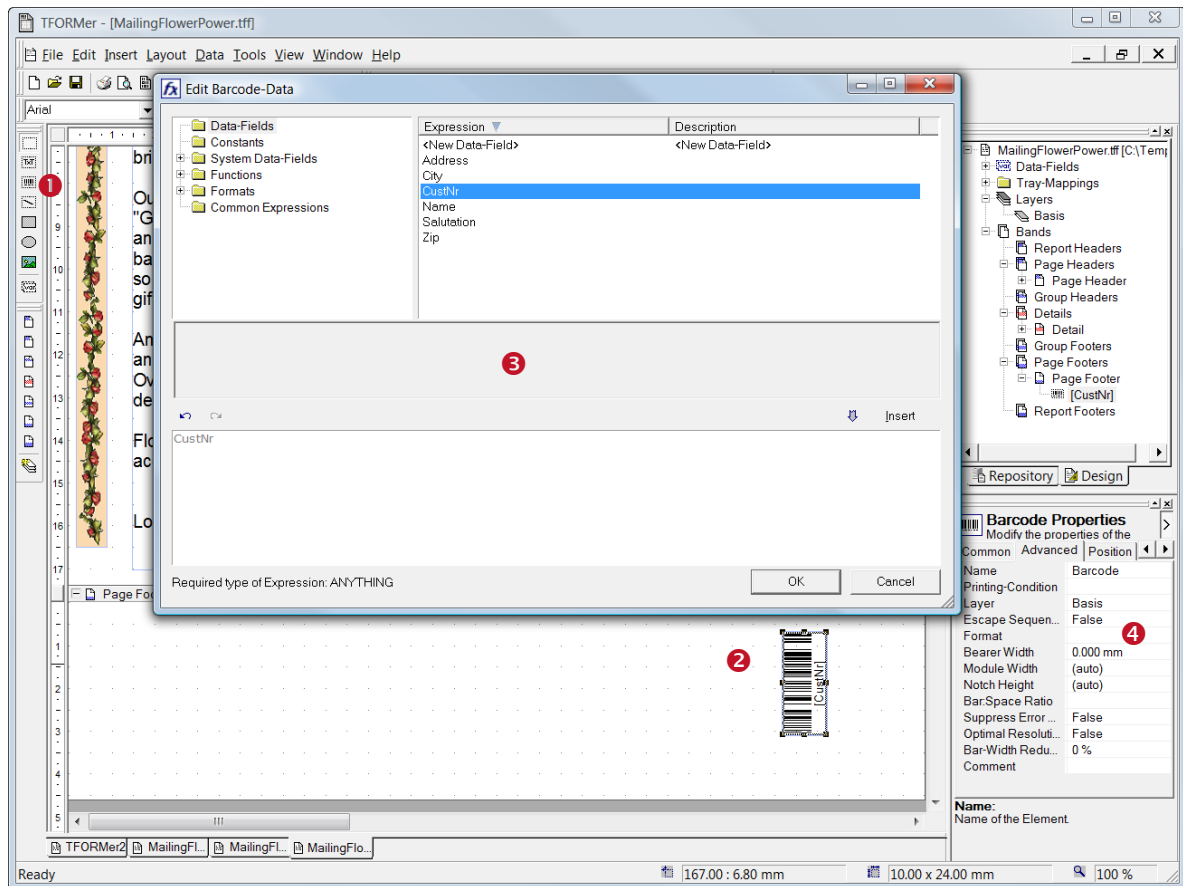


Figure 19: Insert a Bar Code

5.2.5 The Finished Serial Letter

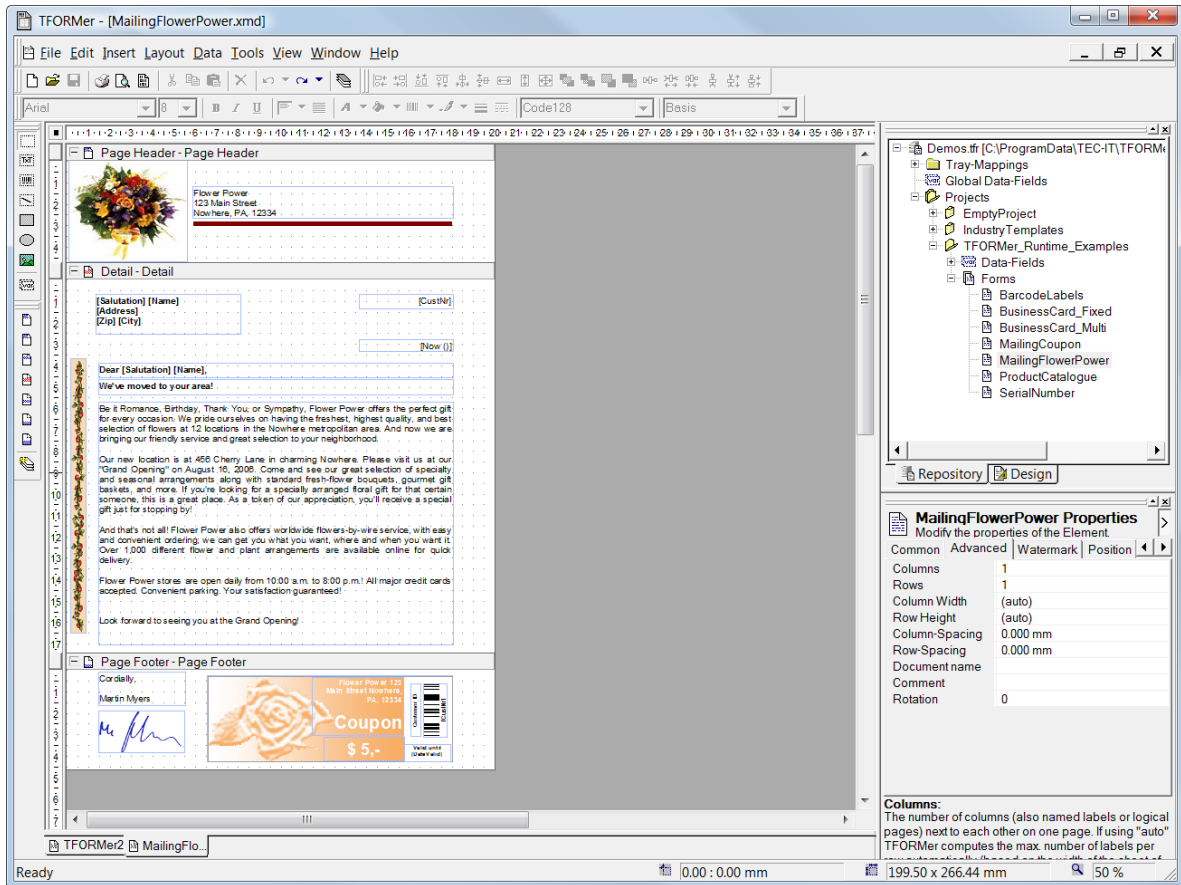


Figure 20: Finished Serial Letter

5.3 Preview or Print the Serial Letter

For printing the serial letter you need to provide data for the data-fields. In this example we use the above mentioned CSV file.

Open the dialog *Form Print*: Press **Ctrl+P** or use the menu *File ► Print...*

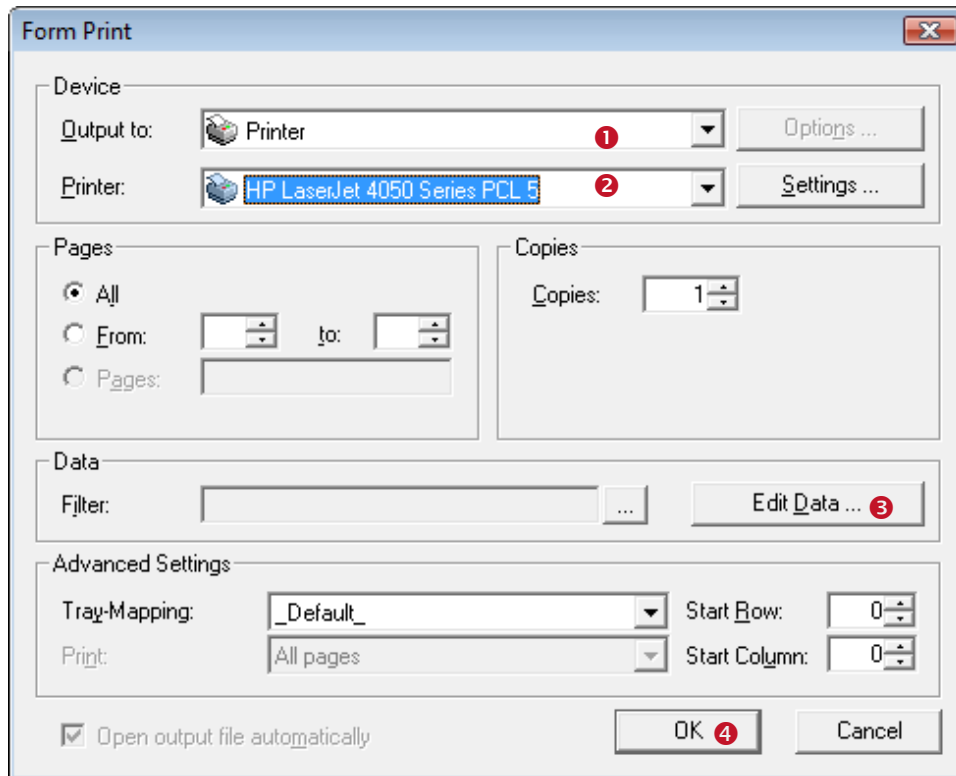


Figure 21: Print Form

In ❶ choose the required output format (e.g. *Printer*). In ❷ select a suitable output device or output file.

To select the CSV file containing the data-field values, click *Edit Data* (❸). Select *Import Data from* and locate the CSV file. The steps for importing data are identical to the steps for importing the data-field definitions (see section 5.2.3). Close the wizard with *Finish*.

Now click **OK** (❹) in the Form Print dialog and start the output:

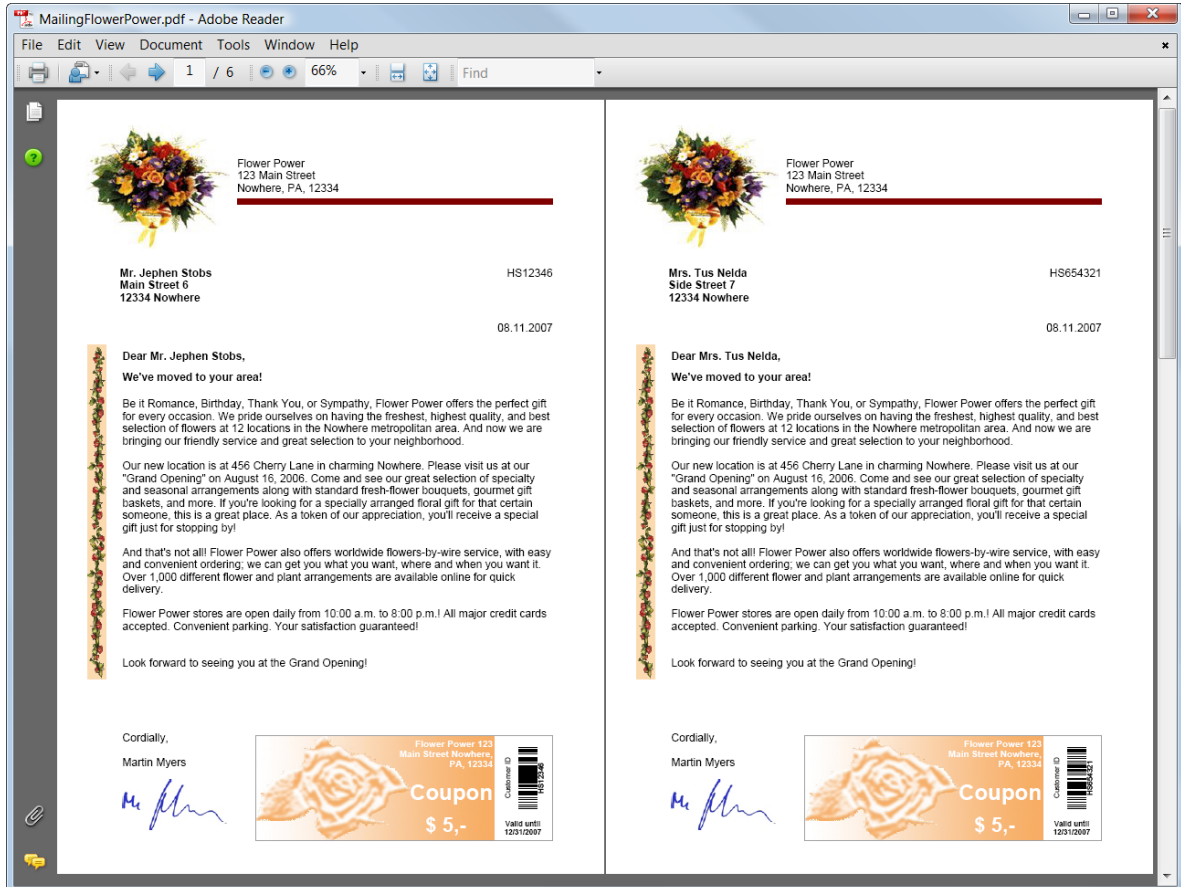


Figure 22: Serial Letter – PDF Output

5.4 Ready-To-Use Example

The finished example can be opened with the following steps: **Start ► All Programs ► TEC-IT TFORMer 5.1 ► Examples ► Demo Repository**

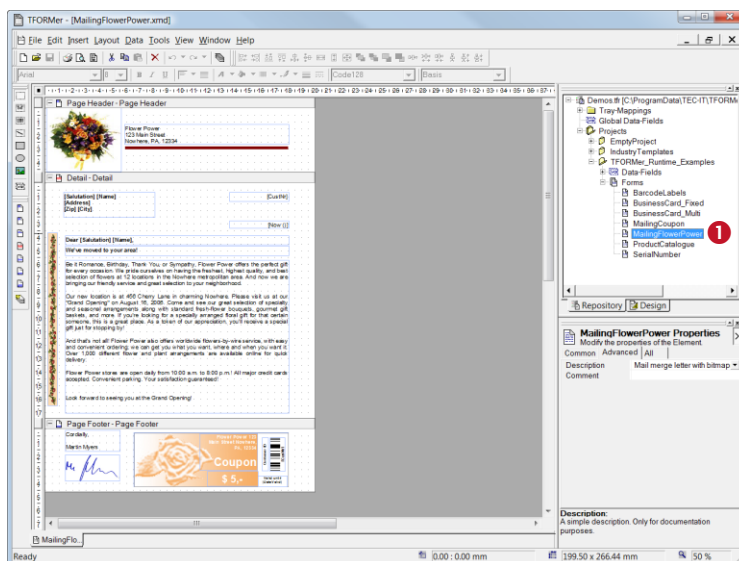


Figure 23: Open the Serial Letter

In the tree view open the form *MailingFlowerPower* located in **Projects ► TFormer_Runtime_Examples** by expanding the tree and by double-clicking item ①.

6 Quick-Print Existing Layouts

TFORMer comes with a tool which is named **TFORMer QuickPrint**. This tool allows you to select a form layout and to print it on any supported output device. Besides simple output functionality it also offers network-wide serial number support. Start **TFORMer QuickPrint** with:

Start ► All Programs ► TEC-IT TFORMer 5.1 ► TFORMer QuickPrint

► **TFORMer QuickPrint** requires .NET Runtime 2.0!

The screen-shot below shows how to quick-print the serial letter designed in chapter 5.

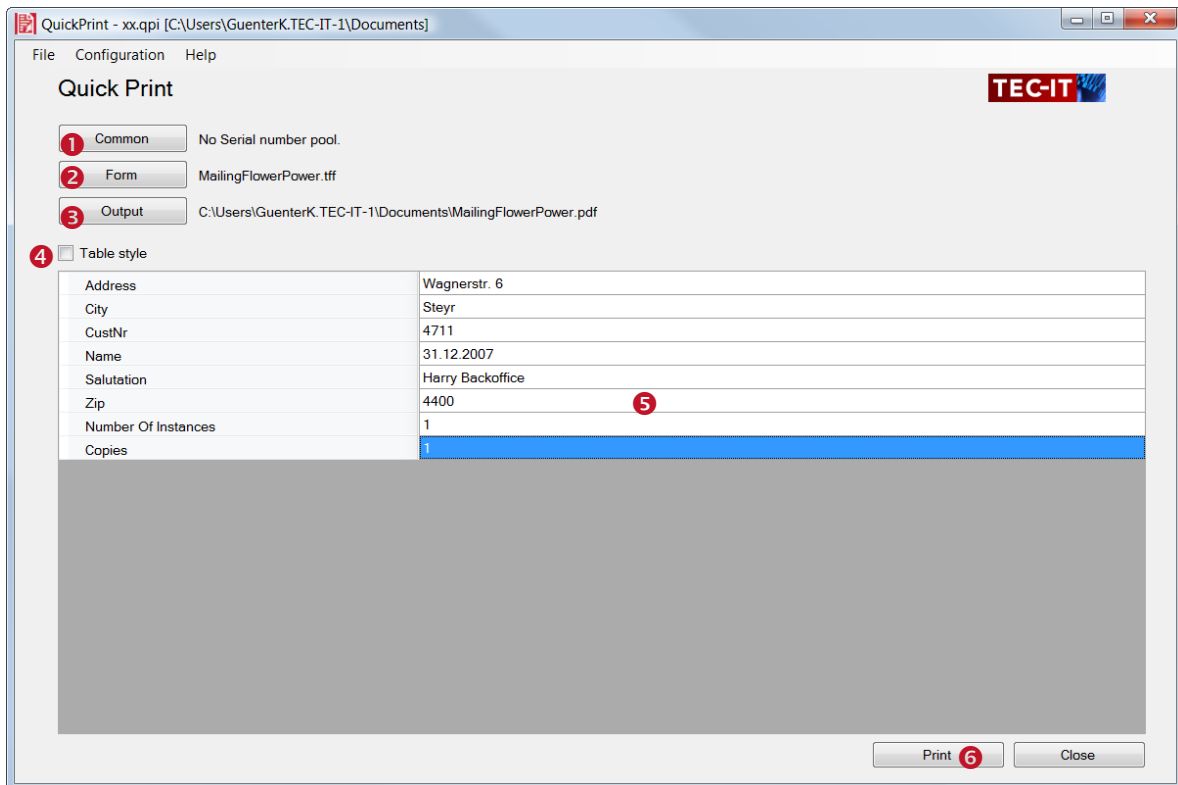


Figure 24: The TFORMer QuickPrint Tool

The button **Common...** (①) is used to configure serial number printing. More details regarding this functionality are available in the **TFORMer QuickPrint** manual.

The button **Form...** (②) is used to select the form layout to be printed. **TFORMer** offers two different possibilities for organizing form layouts:

- Stand-alone form layouts: per default **TFORMer Designer** creates form layouts which may be used on its own. These form layouts are stored with the file extension ***.tff**.
- Repository-based layouts: a repository is used for organizing multiple form layouts within a structured data-base. A repository is stored on the file system with the file extension ***.tfr**.

When using a stand-alone form layout just select the appropriate filename in name in ②. For repository based layouts enter the filename of the repository, the project and the name of the layout.

The button **Output...** (③) is used to select the required printer or output format. **Table style** (④) is used to switch between the default input dialog or a table-style input dialog. Enter data-values in the area ⑤ and start printing with **Print** (⑥).

7 Print Bar Code Labels with Serial Numbers

This chapter describes how to print bar code labels with serial numbers.

In contrast to a report (see chapter 5) a label occurs usually multiple times on a page of the output. The basic layout of the label remains unchanged, only the dynamic data (in this example the serial number) changes from label to label. In order to compute a serial number a data-field must be created. A data-field is a placeholder for variable data. It may be used in computations.

► **TFORMer** is able to perform computations within a layout. Such computations utilize data-fields for storing intermediate results. For more information refer to the **TFORMer Designer Manual**

7.1 Your Requirements

7.1.1 Bar Code Label Layout

The layout of the labels in this example is very simple. A serial number should be printed as bar code and as text. The bar code encodes the serial number with leading zeros.

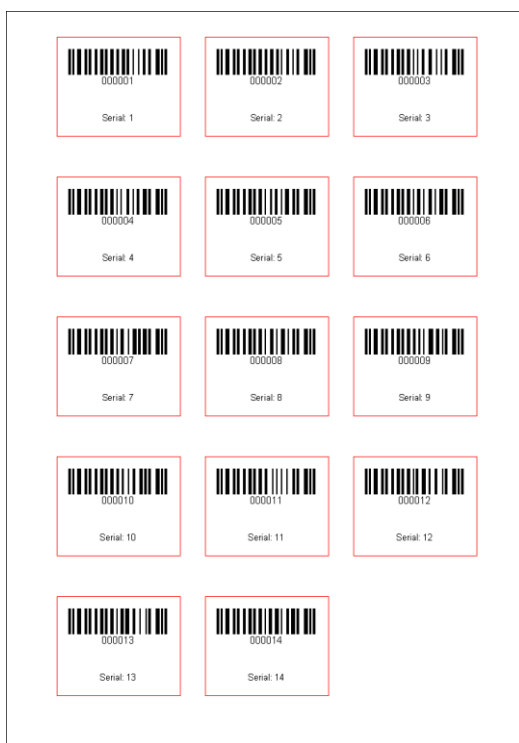


Figure 25: Labels with Serial Number

7.1.2 Serial Numbers

This example demonstrates how **TFORMer** can be used to automatically create serial numbers. The serial number is computed by **TFORMer** itself. No external programming is required.

7.2 Create the Bar Code Labels

7.2.1 Start TFORMer

See 4.1 – Start TFORMer.

7.2.2 Create the Basic Layout

- **TFORMer** unifies the generation of reports and labels. Only the parameters of the layout are used to differentiate between the two possible output styles. This very flexible printing concept allows the generation of simple labels as well as full-featured reports. For more information, please check out the **TFORMer Designer** user manual.

Create a new form. Therefore press **Ctrl+N** or use the menu: **File ► New Form...**

In the upcoming dialog you can choose between creating a new report, a new label or using one of the pre-designed layouts.

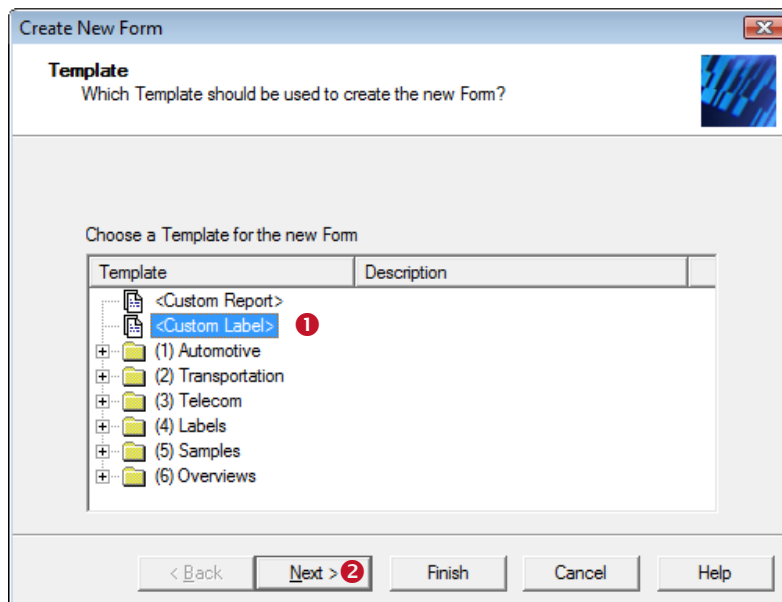
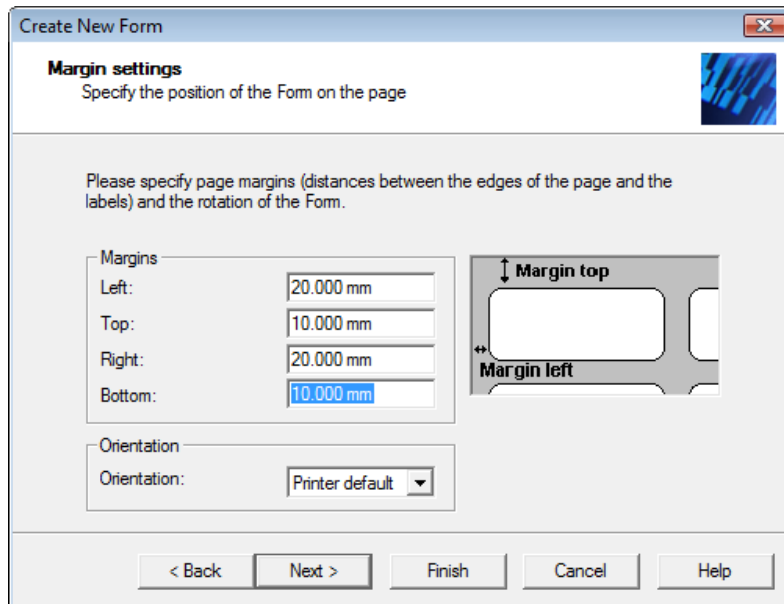


Figure 26: Create a New Label

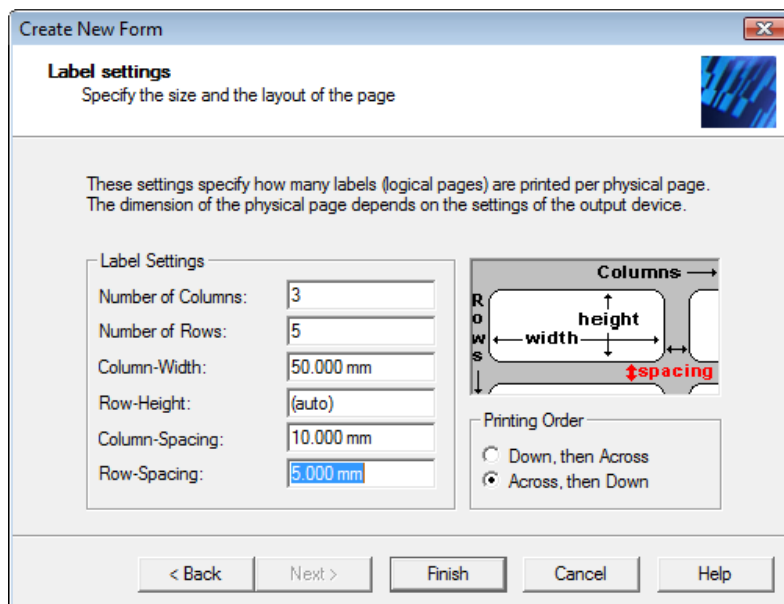
The bar code labels as outlined above are a label-style output, therefore choose **Custom Label** (1) and click **Next** (2).



The 'Create New Form' dialog box, 'Margin settings' tab, is shown. It allows specifying the position of the form on the page. The 'Margins' section has input fields for Left (20.000 mm), Top (10.000 mm), Right (20.000 mm), and Bottom (10.000 mm). The 'Orientation' section has a dropdown menu set to 'Printer default'. A diagram on the right shows a rectangular form with arrows indicating the top and left margins. Navigation buttons at the bottom include '< Back', 'Next >', 'Finish', 'Cancel', and 'Help'.

Figure 27: Adjust the Margins of the Label

Set all margins to the values specified above and click *Next*.



The 'Create New Form' dialog box, 'Label settings' tab, is shown. It allows specifying the size and layout of the page. The 'Label Settings' section has input fields for Number of Columns (3), Number of Rows (5), Column-Width (50.000 mm), Row-Height (auto), Column-Spacing (10.000 mm), and Row-Spacing (5.000 mm). The 'Printing Order' section has two radio buttons: 'Down, then Across' (unselected) and 'Across, then Down' (selected). A diagram on the right shows a grid of labels with arrows indicating width, height, and spacing. Navigation buttons at the bottom include '< Back', 'Next >', 'Finish', 'Cancel', and 'Help'.

Figure 28: Label-Specific Settings

Adjust the required label settings. This example uses 3 columns of labels (each 50 mm width) and 5 rows of labels per page. The horizontal and vertical distance between the single labels is set to 10 respectively 5 millimeters. When clicking *Finish* TFORMer Designer opens a standard layout using the adjusted basic settings:

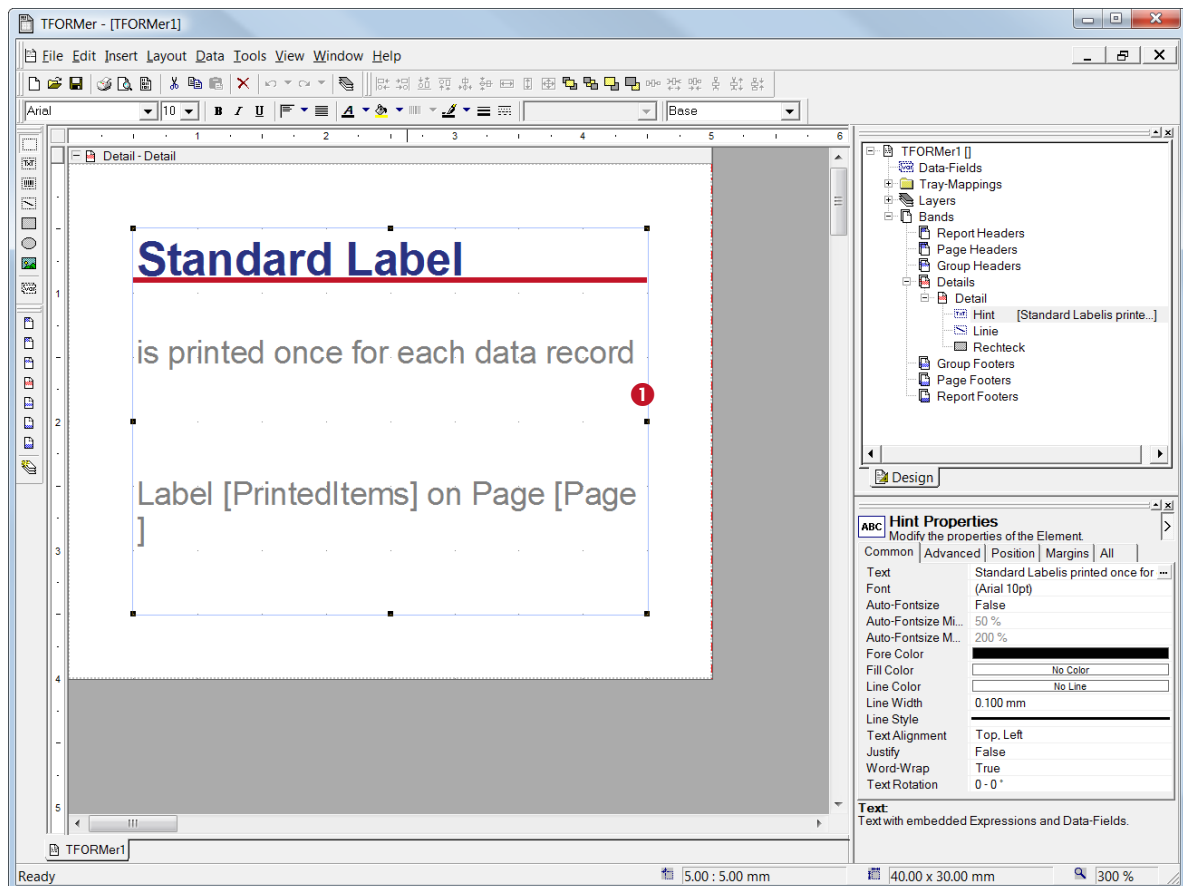


Figure 29: Standard Label

The standard layout contains some graphical elements. Most likely they are not needed, so select them with the mouse (1) and press **Del**.

Please note: The screenshot above uses a zoom-factor of 300%. You can change the viewing zoom factor for your designs in the menu **View ► Zoom**

7.2.3 Create a Data-Field to be used as a Serial Number

As mentioned we need a data-field to hold the serial number. The name of this field should be *SerialNumber*. To simplify computation with this data-field the data-type will be adjusted as *Long* (an integer number).

Right-click onto *Data-Fields* (❶) in the design tree and select *New Data-Field* (❷) in the upcoming pop-up menu. A dialog opens in which you can enter the name of the data-field (*SerialNumber* – ❸) and select *Long* (❹) as data type. Confirm with *OK*.

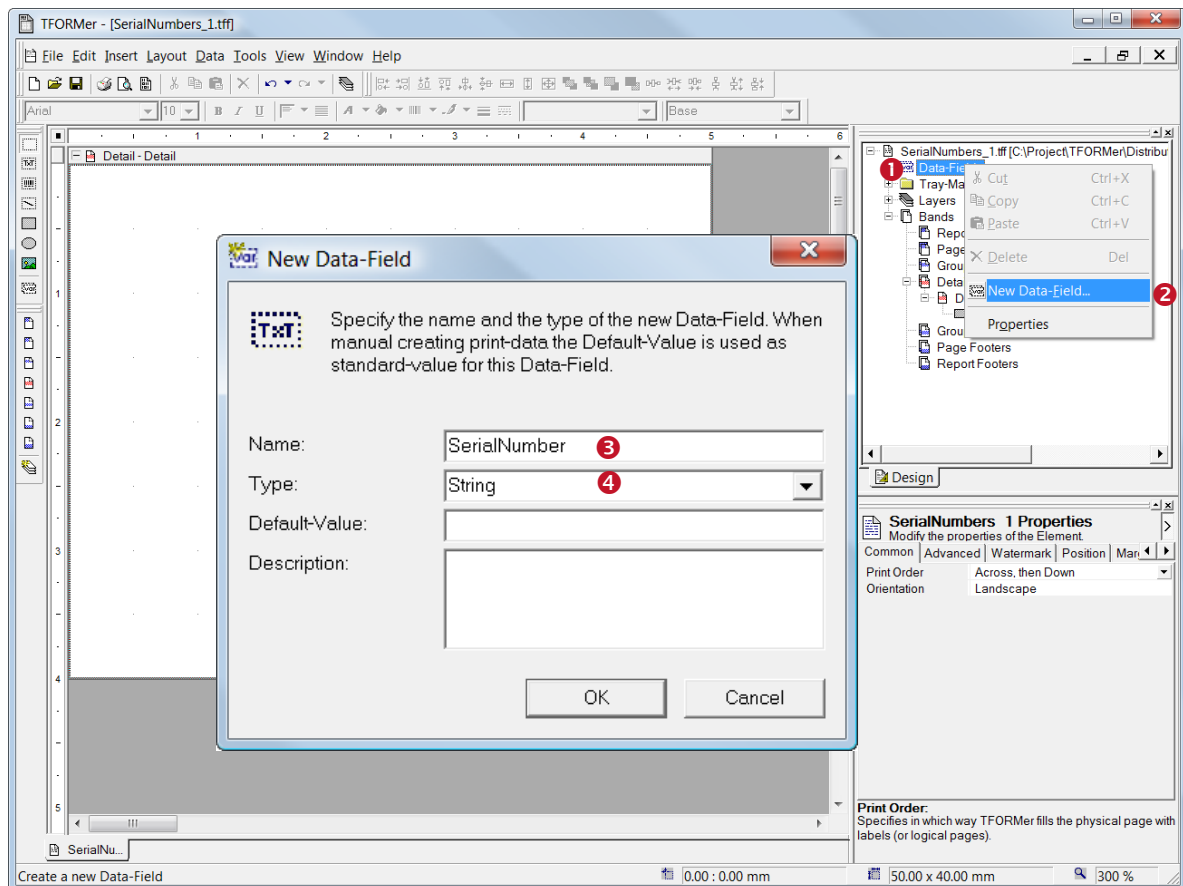


Figure 30: Create the Data-Field SerialNumber

- The type of a data-field can be adjusted: *String* is the recommended type. When using data-fields of type string for computations you must convert them to numbers (e.g. with CLng or CDBl)

7.2.3.1 Insert the Bar Code

In the toolbar select the bar code symbol (❶) and click onto the desired position on the detail band (❷). A bar code will be inserted and the *Expression Builder* for the bar code data is opened (❸).

As bar code data the value of the data-field *SerialNumber* should be used. Therefore double-click the data-field *SerialNumber* (❹). It will be inserted automatically in the edit area (❺). Then press *OK* (❻).

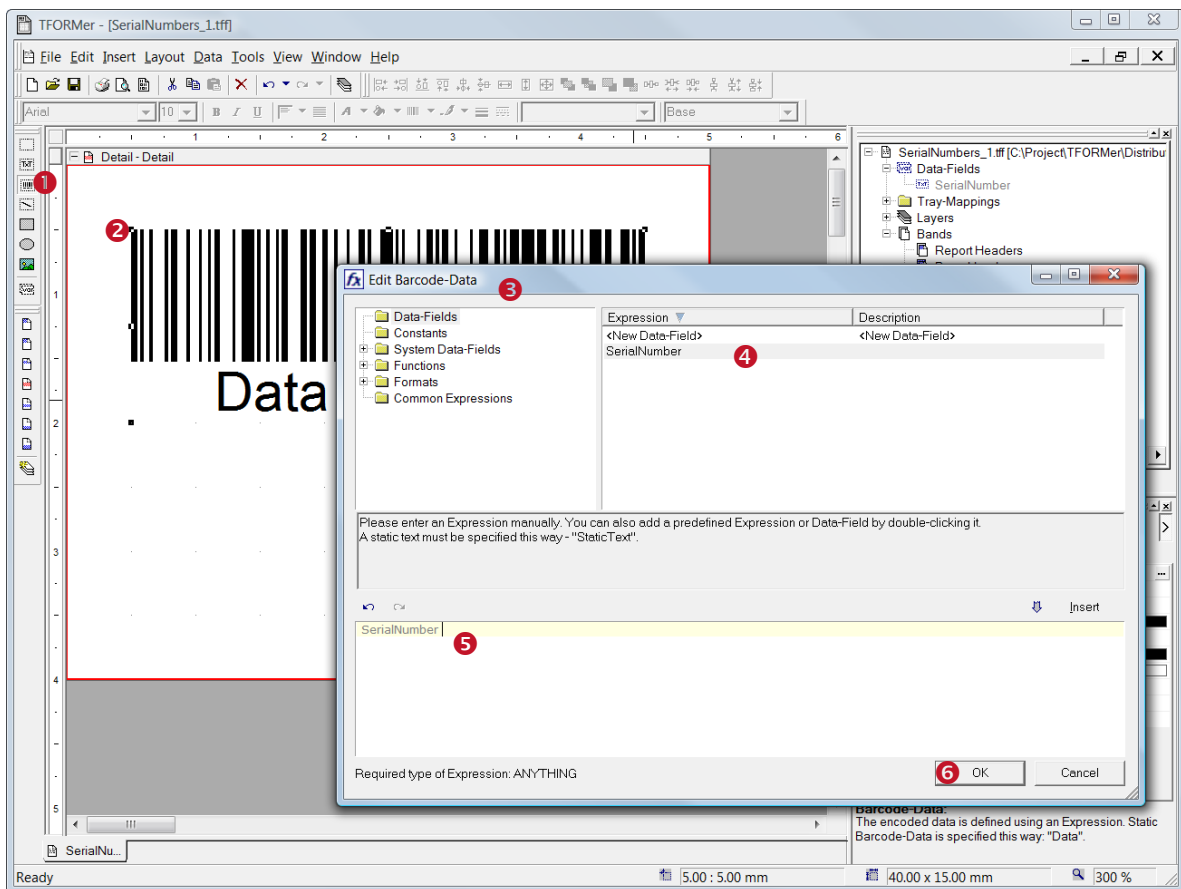


Figure 31: Insert a Bar Code

7.2.3.2 Insert the Text Element

In the toolbar select the text symbol (1) and click on the desired position on the detail band (2). A text element will be inserted and the *Edit Text* dialog is opened.

The content of the text field is a combination of a fixed text and the actual value of the serial number. The fixed text "Serial:" can be entered directly in (3).

The data-field *SerialNumber* is inserted via the menu of the dialog. After selecting the entry *Data-Field* (4) in this menu the *Select Data-Field* dialog (5) opens.

Double-click the data-field *SerialNumber* (6) to insert it directly into the text.

The resulting text is now *Serial: [SerialNumber]*. Close the *Edit Text* dialog with *OK* (7).

- ▶ **TFormer** displays expressions (or single data-fields) which are embedded into text or bar code element with surrounding square brackets `[]` or angle brackets `<>`.
- ▶ Angle brackets are used for interpreting the result of an expression as HTML.

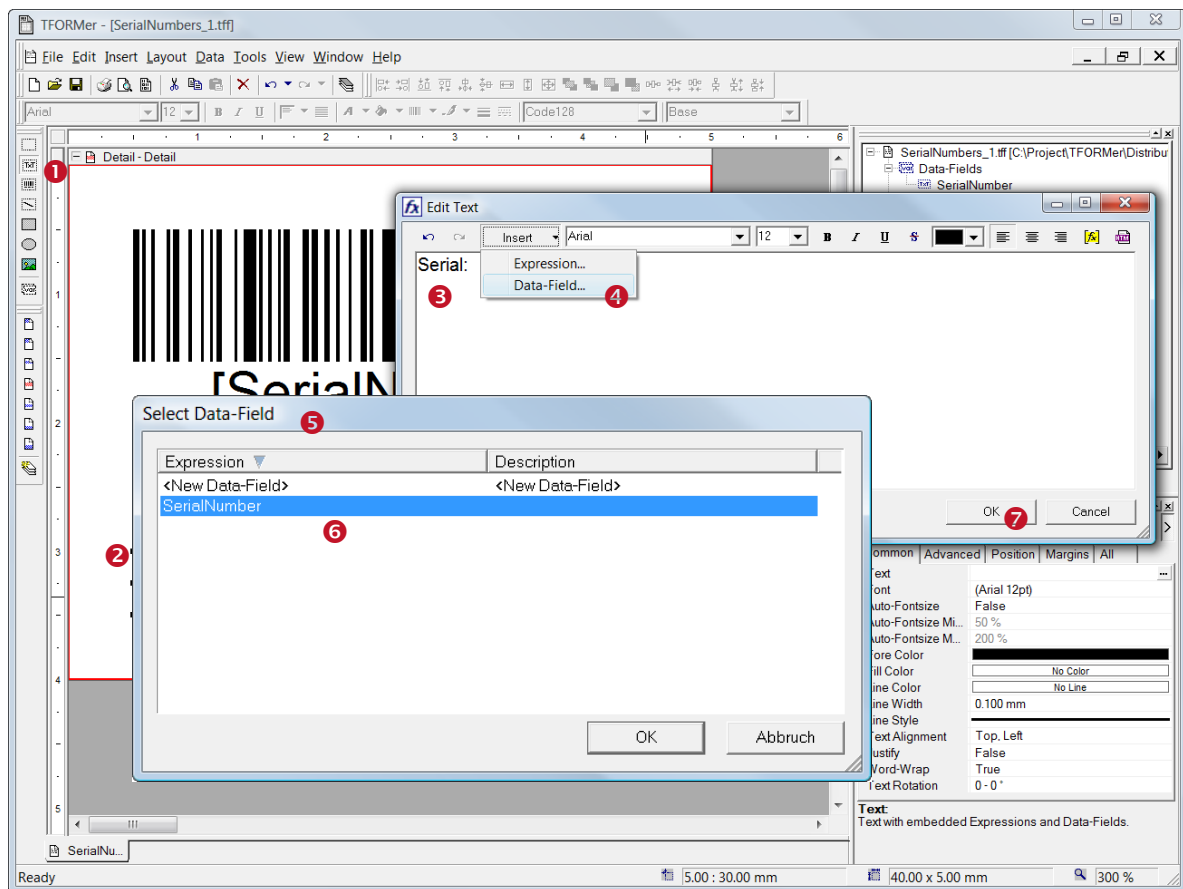


Figure 32: Insert a static Text and a Data-Field

7.2.3.3 Format the Text Element

The newly inserted text element should be printed centered and word-wrap should be disabled. To do so select the text element and edit its properties in the property window. The alignment is adjusted in ❶ word-wrap is disabled by selecting False in ❷.

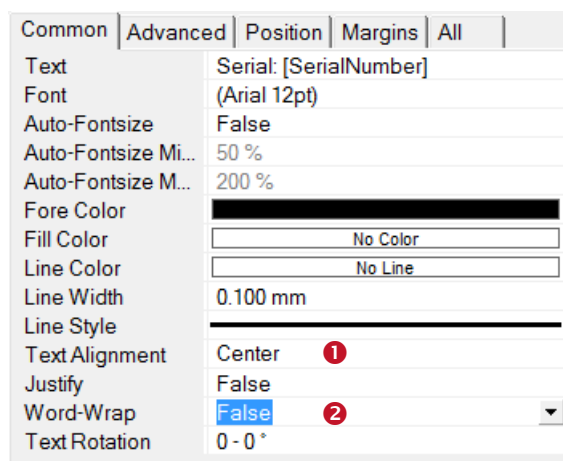


Figure 33: Properties window of a text element

7.2.4 The resulting Layout

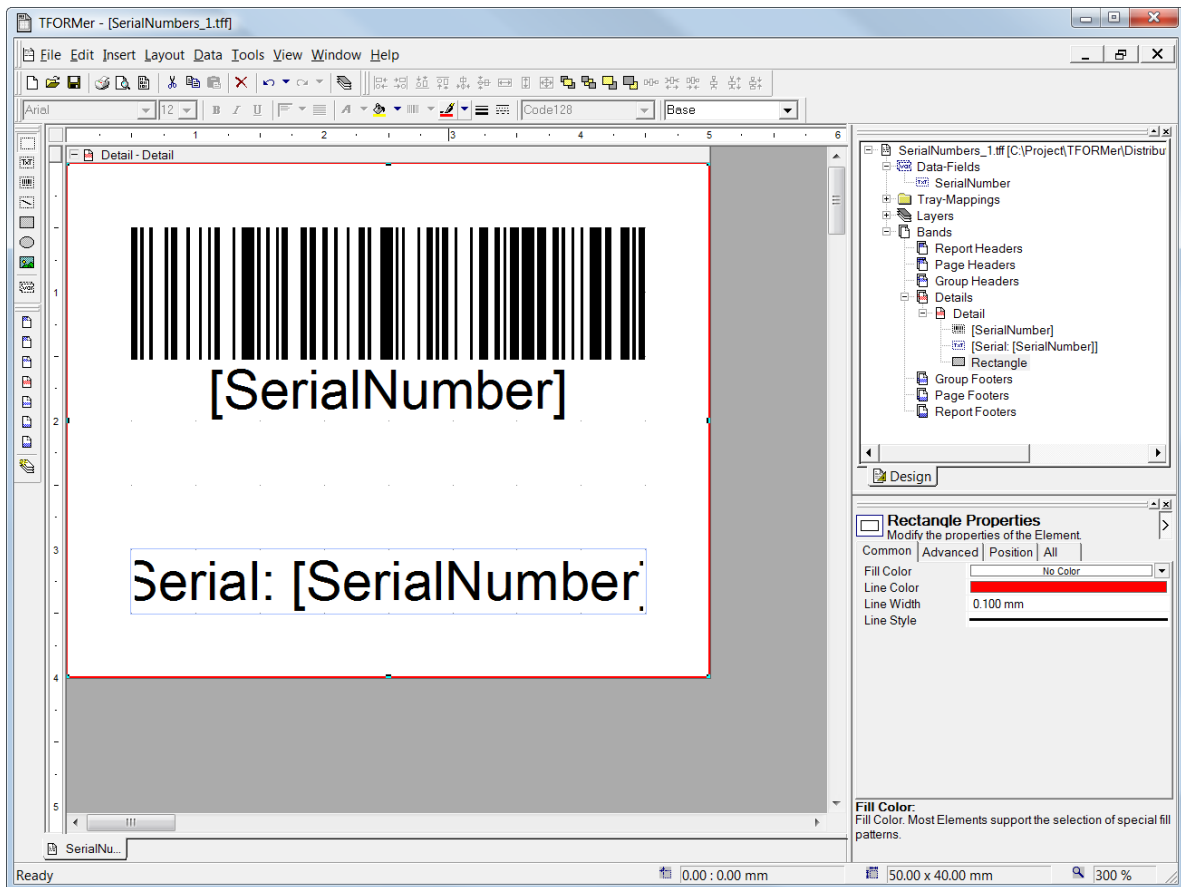



Figure 34: The resulting Layout

7.2.5 The Print Preview

Now generate a print-preview by pressing **Ctrl+Space** or pressing the symbol  in the toolbar. After generating test data **TFORMer Designer** shows the following output. The bar-codes are marked with crosses indicating that no data was encoded. This is because the data-field *SerialNumber* was not provided with values.

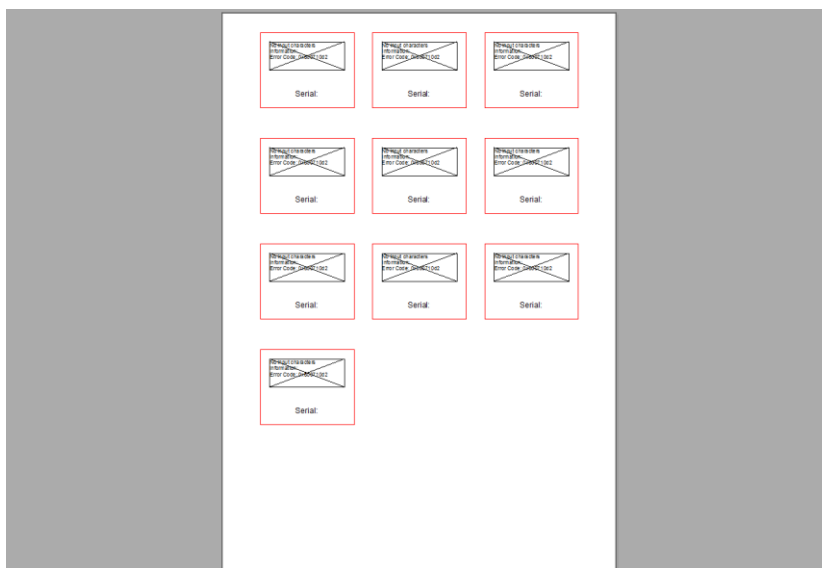


Figure 35: Print Preview with empty Data-Field

7.3 Printing Serial Numbers with TFORMer QuickPrint

The simplest way to print serial numbers is to use **TFORMer QuickPrint**.

TFORMer QuickPrint is able to maintain a pool of serial numbers. This even works if multiple users are printing the same layout and are therefore using the same serial numbers. **TFORMer QuickPrint** takes care that serial numbers are always unique.

For this purpose a simple configuration file must be created. This configuration file holds the names of the data-fields which should be used as serial numbers.

7.3.1 Create a Serial Number Configuration File

The configuration file must be named QuickPrint.xml. It is structured as follows:

```
<?xml version="1.0" standalone="yes"?>
<root>
  <SerialNumber current="1000" stepSize="1" />
</root>
```

This file contains the name of the data-field SerialNumber along with its current value (1000). The value in stepSize is used for incrementing the value of SerialNumber for one print-out.

Save this file in an arbitrary directory.

7.3.2 Start TFORMer QuickPrint

Start **TFORMer QuickPrint** using the start-menu of Microsoft® Windows®:

Start ► All Programs ► TEC-IT TFORMer 5.1 ► TFORMer QuickPrint

7.3.3 Set up TFORMer QuickPrint

Click on the **Common...** button and enter the directory containing the QuickPrint.xml file as the serial directory (❶) in the following dialog.

Enter a directory where you want to save the last printed data (by default your My Documents folder) in (❷)

Choose an arbitrary username, enter it in (❸) and close the dialog with **OK**.

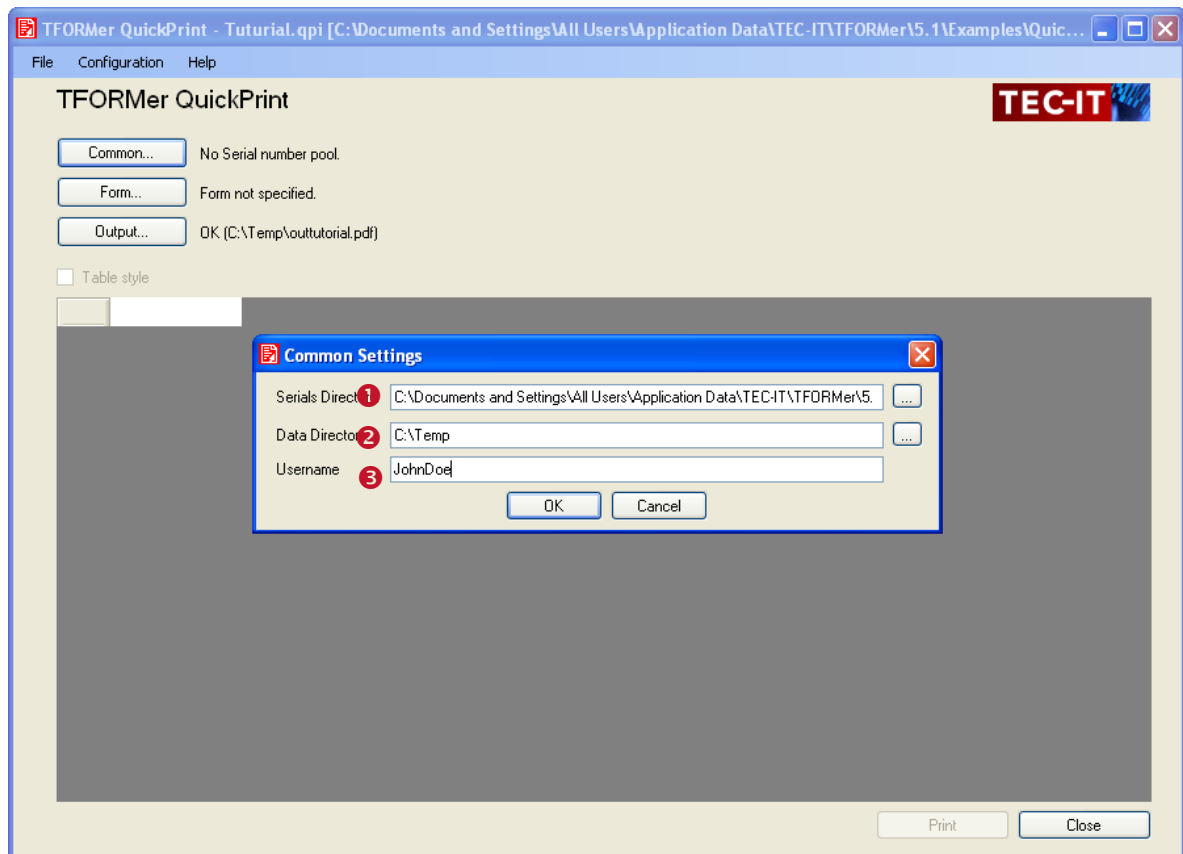


Figure 36: QuickPrint – Common Settings

Next click on the **Form...** button and enter the directory where you saved your form layout in the Repository field.

Choose the output format (and the filename if you are exporting to a file) in the dialog accessible via the button **Output...**

You can save this configuration if you want to use it later with **File ► Save As...**

7.3.4 Enter the printing data

Enter the printing data for your label in the input area. In this case, the label contains only the serial number field which cannot be changed (recognizable on the gray-shading). Therefore just set the number of instances you want your label to be printed (❶).

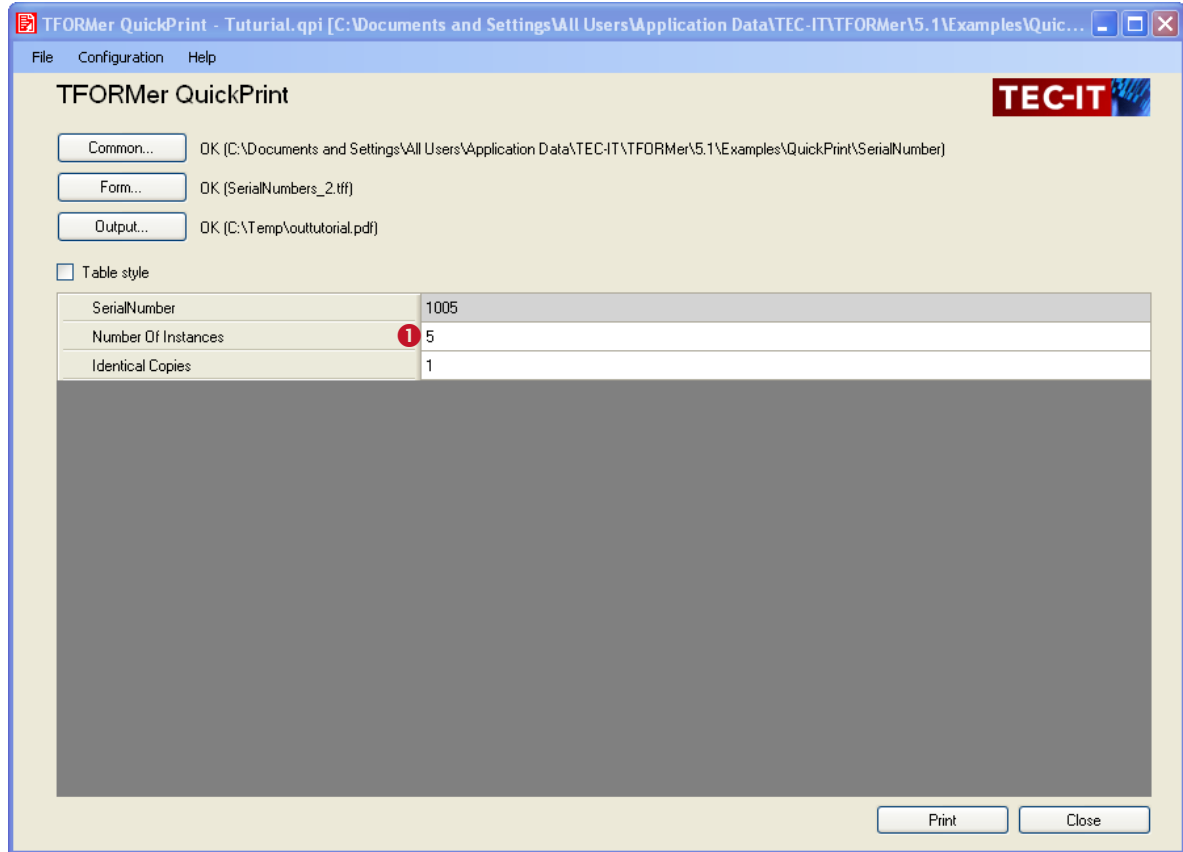


Figure 37: QuickPrint – Printing data

7.3.5 Print the label

To start printing simply click the **Print** button. If you are exporting to a file, **TFORMer QuickPrint** opens the file with the linked Windows® application (e.g. PDF with Acrobat Reader).

7.3.6 Ready-To-Use Example

The finished example can be opened after the installation of **TFORMer Designer** with the following steps: **Start ► All Programs ► TEC-IT TFORMer 5.1 ► Examples ► QuickPrint – Serial Numbers**

8 Contact and Support Information

8.1 Free Support

If you have questions, need help or simply want to tell us about your application, contact:

Email: support@tec-it.com

Web: <http://www.tec-it.com/support/>

Don't hesitate to contact us - let us hear your feedback! If the product does not fulfill your requirements, please tell us why. We are highly interested in meeting the requirements of our customers.

8.2 How to unlock the Demo Version

You can unlock the demo version with a license key. License keys can be obtained from TEC-IT by Email, online order form or FAX.

Email: sales@tec-it.com

Online: <http://www.tec-it.com/order/>

Fax: +43 / (0)7252 / 72 72 0 – 77

8.3 Company Contact Information

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